

**Journal of Proceedings**  
  
**and**  
  
**Constitution and By-Laws**  
  
**of the**  
  
**Idaho State Grange**  
  
**of the Order of Patrons of Husbandry**



**111<sup>th</sup> Annual Convention, Idaho State Grange**  
**Pocatello, Idaho**

**October 17-19, 2019**



For more information, contact

Idaho State Grange (208) 888-4495

**IDAHO STATE GRANGE (Organized October 28, 1908)  
Incorporated October 20, 1937**

**MASTERS**

D. C. MULLEN  
H. H. HARLAND  
W.W. DEAL  
E. T. TAYLOR  
GEORGE HERSLEY  
W. E. ADAMS  
ERMIL S. JEROME  
W. E. ADAMS  
DAN ROBINSON  
IRA KISTLER  
GORDON TATE  
GLEN DEWEESE  
DON W. JOHNSON  
ARLEY J. WEAVER  
MARY H. JOHNSON  
DALLAS E. CHANEY  
DONALD L. BILLMIRE  
DON W. JOHNSON  
DONALD HEIKKILA  
HAROLD ESHELMAN  
EILEEN JAVAUX

**TERM OF SERVICE**

**1909-1912** (Died April 29, 1943)  
**1912-1916** (Died July 25, 1924)  
**1916-1938** (Died Oct. 22, 1946)  
**1938-1946** (Died April 18, 1959)  
**1946-1950** (Died July 4, 1976)  
**1950-1960** (Died May 28, 1976)  
**1960-1969** (Died April 6, 1995)  
**1969-1970** (Died May 28, 1976)  
**1970-1974** (Died April 21, 2003)  
**1974-1976** (Died August 14, 1985)  
**1976-1982** (Died February 3, 2001)  
**1982-1988** (Died July 24, 2007)  
**1988-1992** (Died March 2, 2019)  
**1992-1996** (Died February 10, 2006)  
**1996-2002**  
**2002-2008**  
**2008-2010**  
**2010-2012** (Died March 2, 2019)  
**2012-2016**  
**2016-2018**  
**2018 – PRESENT**

**GRANGE**

HIGHLINE  
PAYETTE  
SOUTHSIDE BLVD  
MAPLE LEAF  
YORK  
PIERCE PARK  
LOCUST GROVE  
PIERCE PARK  
WESTMOND  
GOODING  
MICA FLATS  
NAMPA VALLEY  
HIGHLINE STAR  
ALPHA  
HIGHLINE STAR  
KUNA  
MICA FLATS  
KUNA  
HARRISON  
MAPLE GROVE  
PLEASANT RIDGE

## **Idaho State Grange Officers**

**Eileen Javaux, Master/President**

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**Florence Galland, Chaplain**

8473 Irie Lane, Middleton, Idaho 83644  
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**LanaMarie Bear, Ceres**

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(208) 650-8841 •Email: maryannknight@rocketmail.com

**David TerBest, Executive Committee District III**

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(951-746-6817 •Email: terbestpacas@gmail.com

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(208) 523-4888

**Bonnie Mitson, Community Service Director**

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(208) 765-0432 •Email: mitsonb6@gmail.com

**Arlene Ankenman, Family Activities Director**

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(208) 921-6293 •Email: akatrudy@hotmail.com

**Lily Sorenson, Family Health & Deaf Awareness**

16942 N Wellington Court, Nampa, ID 83687

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**Don Heikkila, Membership Directors (North)**

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**Wayne Foster, Technical Advisor**

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**2019-20 Idaho State Grange Officers**

### **Idaho State Grange Delegates**

Kuna #59  
 Nampa Valley #131  
 Pleasant Ridge #135  
 Up Big Wood River #192  
 Portneuf #229  
 Maple Grove #244  
 York #253  
 Rathdrum #351  
 Edgemere #355  
 Alpha #368  
 Bellgrove #369  
 Harrison # 422  
 Mica Flats #436  
 Treasure Valley Pomona #1  
 Kootenai County Pomona #7  
 Bonneville County Pomona #18  
 Bonner-Boundary County Pomona #23

Wayne Foster and Mary Johnson  
 Warren and Becky Eilers  
 Lida Little and Paul Hellinger  
 Mary Ann Knight  
 Carol Baker and Laraine Shafer  
 Harold and Jackie Eshelman  
 Earl and Polly White  
 Joe Axtell and Fran Robertson  
 Lavelle Turner and David Terbest  
 LanaMarie and John Bear  
 Scott Mitson and Bonnie Mitson  
 Don Heikkila  
 Dianne Holbart and Chris Holbart  
 Richard Javaux and Gene Cox  
 Oscar Mooney and Martha Cook  
 Dorothy Ryder and Gordon Moir  
 Doug Paterson and Maureen Paterson

**Idaho State Grange  
111th Annual Convention  
Red Lion Inn, 1555 Pocatello Creek Rd.  
Pocatello, ID 83201  
Convention Program**

**(Registration begins 12:00 Noon Thursday, October 17, 2019)**

**Thursday 17, 2019**

9:00 a.m.	Executive Committee Meeting
12:00 Noon	Registration
4:00 p.m.	Officer Practice
* 6:00 p.m.	Banquet
6:30 p.m.	Entertainment
	Recognize 50-yr Members, Veterans, & Past State Officers
7:30 p.m.	Sixth Degree Practice

**Friday, October 18, 2019**

7:30 a.m.	Family Activities Conference
8:30 a.m.	Line up time for State Officers
9:00 a.m.	Convention Opens in the Sixth Degree
8:45 a.m.	Grange lowers to the Fourth Degree
	Roll Call of Officers
	Roll Call of Delegates
	National Master's Remarks by letter
	Introduce National Representative & State Masters
	Election Committee appointed
	Committee Assignments
	Resolution Book introduced
	Welcome by Bonneville Pomona Grange #18, Master Dorothy Ryder
	Master's Address
	Election for Executive Committee District III
10:45 a.m.	Break
	Affiliate Report – Grange Insurance Group President Tom McKern
	Financial Report: Financial Review Team
12:00 p.m.	Agriculture Luncheon—Gordon Moir, Agriculture Director
	Speaker: Scott Nicholson
	Committee Meetings
	Address by National Representative, Chris Hamp, National Lecturer
	Delegate Business
3:45 p.m.	Break
4:00 p.m.	Secretary Breakout Session
4:30 p.m.	Memorial Service Practice
5:00 p.m.	Dinner on your own



7:30 p.m. Sixth Degree Conferral  
Close in Fourth Degree

### **Saturday, October 19, 2019**

7:30 a.m. Lecturer's Conferences  
8:45 a.m. Session Opens in the Sixth Degree – lowers to Fourth Degree  
Roll Call of Officers  
Roll Call of Delegates  
Read and approve minutes of previous day  
Community Service Awards  
Grange Awards: Family Health & Deaf Awareness Report  
Quilts of Valor Presentation – Bonnie Mitson  
Delegate Business  
12:00 p.m. Family Activities Luncheon – Arlene Ankenman  
(Awards to be presented)  
1:30 p.m. Grange Business – 111<sup>th</sup> Annual Session  
\*2:00 p.m. Memorial Service  
3:00 p.m. Close in Fourth Degree  
Installation of Officer – Chris Hamp  
3:30 p.m. Community Service Conference  
4:00 p.m. Master's Conference  
\* 5:00 p.m. Lecturer's Program  
7:00 p.m. Executive Committee Meeting

### **\* OPEN TO THE PUBLIC**

**Pianist:** Lavelle Turner

**Parliamentarian:** Gordon Moir

**Reading Clerk:** Martha Cook

**Technical Director:** Wayne Foster

**Office Staff:** Jan Krall

## **SESSION COMMITTEE PROCEDURE**

STATE SESSION COMMITTEES are set up for the purpose of studying the resolutions assigned to them and to present their findings to the Delegate Body with their recommendations.

The Chairman of the Committee – the first named delegate – shall call his/her committee together at once and proceed to get their work done so they may report to the Delegate Body as early as possible, but not later than the morning of the THIRD SESSION DAY.

If there is a minority report of the committee, it shall be read before the majority report is acted on. In order to bring the minority Report before the Grange, a motion should be made to substitute the minority Report for the majority Report. If the motion prevails, the minority Report becomes the Committee Report and is then acted upon by the Delegate Body. If the motion is lost, the Majority Report will then be considered. (National Digest 2018 13.1.2)

The report of any committee may be AMENDED-ADOPTED or REJECTED by a majority vote of the Delegate Body. If the report contains simple statements of facts, it may be considered as a whole. If it contains many statements or resolutions, it may be considered section by section, or the entire report, or any part thereof may be re-committed to the reporting committee, or be referred to some other committee, with or without instructions from the Delegate Body.

When the committee report has been acted upon by the Delegate Body, the committee is discharged.

### **ARTICLE II**

### **SECTION 2**

### **CONSTITUTION**

**VOTING MEMBERS.** The voting members shall be the Masters of Pomona and Subordinate Granges and their spouse who are Patrons, but any such Grange shall elect any member(s) as its representative(s) to the State Grange whenever the Master and/or spouse is unable to attend, and the representative(s) so elected shall be voting delegates of this State Grange, whereby each Subordinate and Pomona is entitled to two (2) voting delegates at the State Grange Convention. In the event a Pomona Master happens to also be the Master of a Subordinate Grange, that Master has the choice as to which Grange he/she wishes to represent. (2007)

## **SESSION COMMITTEE INSTRUCTIONS**

The delegate from the first Grange named on the committee list is Chairman of the Committee. If that Grange is not represented, the next in order automatically becomes chairman.

## **STANDARDS**

Committee standards with placards will be used to indicate where the CHAIRMAN and members of the committee may be located.

### **ARTICLE I**

### **SECTION 1**

### **BY-LAW**

These By-Laws may be amended at any annual session of the State Grange by a two-thirds vote of all voting members present, provided notice of the proposed amendment has been filed with the Secretary and duly read in the Grange before the close of the first day's session.

Eight copies of all committee reports, signed by all committee members, must be submitted as follows before the committee report will be allowed on the floor: one copy to the State Master, one copy to the Overseer, one copy to each of the three Executive Committee, one copy to the Reader, one copy to the Secretary, and one copy to the Legislative Chairman. Office staff will be available to make copies

## **Minutes of the 111th Idaho State Grange Annual Convention**

**Red Lion Inn  
1555 Pocatello Creek Rd.  
Pocatello, ID**

**October 17, 2019**

**First Day**

The opening banquet for the 111 Idaho State Grange hosted by Idaho State Grange officers was held at 6 p.m. and attended by 64 grangers and guests. Master Eileen Javaux recognized all 50 +year grange members and military veterans, thanking them for their service.

### **Idaho State Grange Convention**

**October 18, 2019**

**Second Day**

Worthy Master Eileen Javaux opened the first day of the Idaho State Grange in the 6<sup>th</sup> degree at 7:45 a.m.

The Grange was lowered to the 4<sup>th</sup> degree at 8:12 a.m.

The following Worthy Guests were introduced: National Lecturer Chris Hamp and her spouse Duane Hamp, WA State Master Tom Gwinn, Susie Ramm the Regional Membership Assistant for Joe Stefenoni, and GIA representative Tom McKern.

Greetings from the National Master were read by Secretary Jeannie Billmire.

Sisters Vesta Cox, Marie Nicholson and Maryellen Decker were appointed to the Election Committee and sworn in.

Election was held for District III Executive Committee. David TerBest and Don Heikkila were nominated. Results were David TerBest 23, Don Heikkila 9. David TerBest has been elected.

Resolutions COBY 04-19 AND GRAC 01-19 were withdrawn.

Worthy Sister Martha Cook read the COBY resolutions into the record.

Bonneville County Pomona Master Dorothy Ryder welcomed the body to the session. She thanked everyone who helped organize the session. She gave a door prizes to Alisha Javaux and Scott Mitson.

Brother Tom McKern, GIA addressed the body. He was reminiscing about when Jo Reed was representing GIA. They are the largest insurance agency that represent Fraternal Organizations in the U.S. He thanked Kermit Richardson for helping to create the Supporting Membership agreement. He said Chris Holbart told him earlier today that years ago two of the scholarships were issued to Mica Flats Grange members. One is a resident doctor and the other has his degree and has followed his dad into construction. Brother McKern said it was nice to hear about the results of their scholarships. He offered a special thanks to Richard Javaux and Don Heikkila for the trip to/from the airport and stated Sister Carolyn wasn't able to join him today, but she is busy in his absence.

GIA celebrated 125 years in business earlier this year. They operate in six western states. Their CEO Ryan Dudley and CFO Sean both retired. Steve Staugner is the new CEO and has been well mentored

by Ryan. The last two out of three years have been tough for insurance agencies because of wildfires and windstorms out west. They lost money two out of three of those years but were able to handle it because of reinsurance. Rates for auto insurance were also updated and are in the process of being reviewed.

The Worthy Overseer Dianne Holbart took Master Eileen's sash as Master Eileen gave her address to the body. The Master's Address is printed in its entirety under Officer Reports later in this Journal.

#### **COBY 01-19 Idaho State Grange Officers**

This resolution was tabled in 2018 and was not taken off the table.

Sister Holbart moved to destroy the ballots. The motion was seconded and passed.

The Grange was recessed for break at 10:40 a.m. and returned at 10:10 a.m.

Treasurer Warren Eilers gave the Financial Report.

Total income this year \$80,362.48

Total expense this year \$115,562.21 as compared to \$135,987.17 last year

This resulted in a \$35,199.76 loss for the year. The Financial Report is included in its entirety elsewhere in this Journal.

Any question on the Financial Report will be addressed at 11 a.m. tomorrow.

Colleen lead a Simon Says exercise for entertainment.

Susie Ramm, Editor of the Oregon State Paper and Regional Assistant for Joe Stefenoni. She will be the go-to person for our region to develop membership plans for growth. Many years ago, when Grange Insurance was active in our area, we never had to worry about asking people to join but that has changed, and we need to be more aggressive about recruiting membership.

The Session was placed in recess so members could attend the Agriculture luncheon hosted by Agriculture Chairman Gordon Moir. A delicious baked potato bar was enjoyed by 55 grangers and guests. We were entertained by speakers Scott and Marie Nicholson and Mary Ann Wright was introduced and gave us a little background about herself. This is her first year on the Executive Committee.

The Session was called back to order at 1:30 p.m.

#### **COBY COMMITTEE– Treasure Valley Pomona: Chairman Richard Javaux and Gene Cox**

#### **COBY 01-19 Idaho State Grange Officers**

This resolution was tabled in 2018 and was not taken off the table.

#### **COBY 02-19 Constitutional Changes**

Voted to amend this resolution by deleting the second Resolved. Seconded.

Motion was made and seconded to send this resolution back to committee. The motion passed and the resolution returned to committee.

#### **COBY 03-19 Suspension of State Grange Officer**

Committee voted to amend to "the duties of him/her office". The resolution passed as amended.

#### **AGLE 06-19 – Modification to Definition Recognizing Public Schools as a "Public Facilities"**

Committee Action favorable Moved and seconded to table the motion. The motion passed and the resolution has been tabled until the 2020 session.

## AGRICULTURE AND LEGISLATIVE COMMITTEE

**Gordon Moir – Chairman**

### **AGLE 01-19 Legalization of Industrial Hemp**

The committee moved to change Kuna to ISG. The National Congress has approved this resolution. The resolution was passed as amended.

Worthy National Lecturer Chris Hamp spoke about the public relations contest. How are we publicizing events? She challenged us to send her ideas by the end of October. The goal is 1000 ideas to be placed on the website. The form and instructions are on the National Grange website in the lecturer's area.

A question was asked from the audience about how to involve your community even if your grange is made up of elderly people. Chris decided to switch topics for her speech stating that the important thing is to involve those young families in activities that are family oriented. Let them learn to love the Grange. This is called Succession planning. This is where the future of the Grange lies. Pay attention to people's time. Do a few things exceptionally well but don't pack peoples schedule with mundane things just to have an activity. She challenged everyone to think of a plan to bring in new people to our granges.

The body adjourned for dinner break at 5:00 p.m.

At 7:39 p.m. the body reconvened for the Sixth Degree Conferral. Grange was opened by the Worthy Master Eileen and turned over to Sister Chris Hamp for the conferral. Grange closed in the 4<sup>th</sup> degree at 8:48 p.m.

### SIXTH DEGREE CONFERRAL

Master	Christine Hamp	National Grange Lecturer
Overseer	Dianne Holbart	Mica Flats #436
Lecturer	Colleen Foster	Pleasant Ridge #135
Steward	Oscar Mooney	Mica Flats #436
Assistant Steward	Joe Axtell	Rathdrum #351
Lady Assistant Steward	Fran Robertson	Rathdrum #351
Chaplain	Florence Galland	Nampa Valley #131
Treasurer	Warren Eilers	Nampa Valley #131
Secretary	Jeannie Billmire	Mica Flats #436
Gatekeeper	Gene Cox	Pleasant Ridge #135
Flora	Alissa Javaux	Pleasant Ridge #135
Pomona	Bonnie Mitson	Mica Flats #436
Ceres	Lana Marie Bear	Alpha #368
Court Ladies	Melvina Grant	Maple Grove #244
	Vesta Cox	Pleasant Ridge #135
	Arlene Ankenman	Kuna #59
Musician	Lavelle Turner	Edgemere #355
Rose Drill Speaker	Dorothy Ryder	Portneuf #224

## Sixth Degree Candidates

Ellen M. Kinler  
 Krissy Stoker  
 Dave Stoker  
 Carol Baker  
 Calista Gresick  
 Maryellen Decker

Portneuf #224  
 Portneuf #224  
 Portneuf #224  
 Portneuf #224  
 Nampa Valley #131  
 Mica Flats #436

Graces Court for  
 6<sup>th</sup> Degree Conferral



## IDAHO STATE GRANGE ANNUAL SESSION MINUTES

**Saturday October 19, 2019**

Grange was opened in the 6<sup>th</sup> Degree at 8:45 a.m. by Worthy Master Eileen Javaux.

Roll was called with 32 Delegates answering roll call.

Worthy National Lecturer Chris Hemp installed David TerBest as District III Executive Committee and Warren Eilers as Treasurer of the Idaho State Grange.

**AGLE Committee continues reporting – Gordon Moir Chairman**

**AGLE 02-19 – Hemp in Idaho**

Committee action was favorable. Body voted to accept the Committee Report and resolution was adopted.

**AGLE 03-19 – Minimum Hourly Wage for Idaho**

The Committee action was favorable. Body voted to reject the Committee Report and the resolution was rejected.

## **AGLE 04-19 Tax Assessment in Idaho Counties for Granges and Other Fraternal Organizations with Property**

Committee action was to reject. Body voted to accept committee report and the resolution was rejected.

## **AGLE 05-19 – Tax Exemption Education for State and Pomona Granges with Property**

Committee voted to amend to add Community Granges to the Resolved. The body voted to adopt the Committee Report and the resolution was adopted.

### **Resolution from the Masters' Address**

RESOLVED that the Granges of the State of Idaho strive to get the Grange more exposed to the communities around the state and strive to publicize their varied activities. Sharing the work allows others to gain ideas and implement those ideas across the State. Our members are actively involved in Service, Education, Advocacy and Agriculture.

Committee voted to agree with the Masters' Address.

Wayne moved the committee's work be accepted and the committee was thanked and released. The motion was seconded by Martha Cook and passed.

Mary Johnson gave a report from Lily Sorenson. She does not have the Community Health and Deaf Awareness Certificates ready to be distributed but assured us they will be mailed.

Community Service Director Bonnie Mitson announced the results of the Community Service contest. This is a National Contest and there must be 25% participation of the granges in a state to receive award money. In Idaho that means we must have six granges participating to qualify. Award money will be distributed to the top four participants. This year there was a tie for second place.

There is now a short form being introduced on the National Grange website for Community Service. If a Subordinate Grange chooses to use only the short form the submitting grange will not be eligible for the contests at the State level but their hours will be included in the total count that is submitted to National Grange.

The Grange was declared at recess for 15-minute break at 10:30 a.m. Returned at 10:45

## **QUILTS OF VALOR PRESENTATION**

A new presentation, Quilts of Valor, was made this year to tie in with a new program the National Grange has instituted. A Quilts of Valor Presentation was made by Sister Bonnie Mitson. Paul Hellinger made generous donations to help make this presentation possible. Mica Flats and Pleasant Ridge made donations to cover the cost of the labels that are attached to each quilt. Quilts of Valor quilters make the quilts not only for the wounded but for each veteran that served his/her country. In Idaho we have honored 28 veterans. Sister Bonnie Mitson asked Brother Paul if he would join her in the presentations. Presentations were made to Frances Robertson, quilt made by Donna Rubley in Post Falls Idaho; David Stoker, quilt made by Lynda (last name withheld by request), CDA, ID; Gordon Moir, quilt made by Shirley Herrick of Post Falls, ID; Stan Robertson, made by Joann Fortier, CDA, ID. Each recipient was wrapped in their quilt.

**The Session was placed in recess so attendees could attend the Family Activities Luncheon.**

Arlene Ankenman welcomed 57 guests to her luncheon. She announced awards for her contest entries. Listed elsewhere in this Journal.

The body returned to finish Grange business at 1:30 p.m.

**COBY Committee**  
**Chairman Richard Javaux**

**COBY 02-19** Constitutional Changes

Richard Javaux returned COBY 02-19 to the floor from committee with an unfavorable report. The delegate body moved to adopt the committee report. It was not seconded. Oscar moved to substitute the resolution for the committee report. Martha 2<sup>nd</sup>. Motion was passed to bring the Resolution back on the floor. Martha moved that we accept the resolution. Motion was 2<sup>nd</sup>. The Resolution was accepted as written

**COBY 03-19** SUSPENSION OF STATE GRANGE OFFICER

The committee found this favorable with the following amendment. They add “/her” after “him” in the third line of the Resolved. The Delegate body found the Committee Report and the resolution was adopted.

Wayne moved that we accept the committee’s report and release the committee. Motion was seconded by Martha Cook and passed.

**EDUCATION AND HEALTH (EDHE) & HIGHWAY AND TRANSPORTATION**  
**(HITR) - Chairman Oscar Mooney**

**EDHE– 01-19** Allowing for School Security

Committee amended this resolution as follows:

Now, THEREFORE BE IT RESOLVED that the Idaho State Grange should petition the Idaho Legislature to support that one or more current willing employees of each school be selected by the school’s Board of Trustees to receive an extra-duty assignment and training as a school security officer and be thus employed as a school security officer, and

BE IT FURTHER RESOLVED that this school security officer is authorized to carry a concealed handgun on that school district’s property while on duty as a school security officer, and

BE IT FURTHER RESOLVED, every school would be required to post, in an open and conspicuous manner, that it is protected by armed school security officers, who have active conceal and carry permits.

The Resolution was accepted as amended by the delegate body.



### **EDHE 02-19 Honor the Work of Teachers and Districts**

The committee rejected this resolution because the feeling was that the students are being taught to pass the test, not the basic material. Maureen Patterson spoke in favor of the committee's report. The resolution was rejected by the delegate body.

### **HITR 01-19 Cell Phone Use While Driving**

Committee amended this resolution: **RESOLVED** that the Idaho State Grange urge the Idaho Legislature to create a law banning driving while using a hand-held phone in Idaho, except for situations deemed emergencies by law enforcement.

The body rejected the committee report. Doug Patterson moved that we reject the resolution as written. Motion was 2<sup>nd</sup>. The body voted to reject the resolution.

### **HITR 02-19 Attending Committee meetings**

Committee amended this resolution as follows: **RESOLVED**, that Grange members may attend a committee meeting (other than an Executive Committee's "Executive Session") as a spectator and speak only when asked to do so by the chairman of said committee to answer questions or comments and when the questions/comments are heard, the member must refrain from commenting until called upon by said Committee Chairman, and be it further

**RESOLVED**, that to intentionally detain a member who is to be at a committee meeting is not permitted.

The body voted in favor of adopting the Committee's Report and the amended resolution is adopted.

### **Recommendation from Master's Address**

We recommend Idaho State Grange take a stand like the Governor of New Jersey "there is NO safe vape". This recommendation should be passed on to the Idaho Legislature and that there be better oversight of how drugs are prescribed, how much, how strong, how many and how to track unused medications. Wayne moved that accept the committees' recommendation. Motion was seconded. The motion was approved by the delegate body.

Wayne moved that the Ag Committees' recommendation be brought back on the floor. Motion carried. Oscar moved that we accept the Ag. Committees' recommendation from the Masters' Address.

Wayne moved the committee's work be accepted and the committee was thanked and released. The motion was seconded by Martha Cook and passed.

Lucky Grangers John Bear, Warren Eilers, Wayne Foster all won door prizes.

And then Warren, Joe, Harold and Oscar proceeded in a game.

**GRANGE ACTIVITIES (GRAC)**  
**Chairman - Doug Paterson**

**GRAC 02-19** State Grange Office and Apartments

Committee ruled unfavorably on this resolution. Grange property is not defined in this resolved portion of this resolution. Situations can change at any time and the Executive Committee needs the flexibility to respond. The delegate body passed the committee report and the resolution was rejected

**GRAC 03-19** Harassment at Executive Meetings

Committee studied the National Digest Section 13.4.1 thru 13.4.4 and found that the behavior referred to in this resolution was already covered. Committee rejected this resolution. The delegate body adopted the committee report and this resolution was rejected.

**GRAC 04-19** Idaho State Grange Financial Report

The committee changed the RESOLVED to read on the first line after the word "Office", a minimum of one week with a desired target of two weeks prior to the annual State Session.

It's been moved by Gordon Moir and seconded that we table this resolution until next year.

Wayne moved the committee's work be accepted and the committee was thanked and released. The motion was seconded by Martha Cook and passed.

Sister Dianne Holbart moved and Bonnie Mitson that we approve the Financial Report. Harold Eshelman brought up several items that were of concern to him. The body voted to accept the Financial Report.

Sister Dianne Holbart moved that the Salary Study committee be postponed until the January Executive meeting. Motion was seconded by Bonnie Mitson. The body voted in favor of the motion.

Door prizes were given to the following sisters: Colleen Foster, Melvina Grant, Eileen Javaux, Anna Marie Bear, Marie Nicholson, Bonnie Mitson, Vesta Cox, Doug Patterson, Chris Hamp, Jeannie Billmire

Alissa Javaux thanked everyone that participated in making quilt blocks. There were 35 blocks submitted and 48 blocks are needed to make a quilt so this effort will continue for another year.

On behalf of the State Grange and Bonneville County Pomona Lavelle Turner was given a gift.

GRAC committee returned with recommendations for the Education Portion of the Master's address. Martha moved that we accept the committee's recommendation. Motion was 2<sup>nd</sup>. Motion passed. Wayne moved that we accept the committee's report and that the committee was released.

Committee Service will have a break-out session immediately following.

Brother Oscar issued the invitation to Idaho State Grange to Kootenai County at the Coeur d'Alene Inn Best Western next year on October 14, 15 and 16<sup>th</sup>.

The 111<sup>th</sup> Session Idaho State Grange closed in the 4<sup>th</sup> Degree at 3:31p.m.

A lovely dinner, compliments of York Grange, was served to 49 guests after the session ended and Lecturer Colleen Foster's fun filled bingo night followed.

### **COMMITTEE ASSIGNMENTS – 2019**

#### **Agriculture and Legislative (AGLE) – Bonneville Pomona Grange #18 – Chairman Gordon Moir**

Pleasant Ridge #135  
Alpha #368

Mica Flats #436  
Blanchard #440

### **CONSTITUTION AND BY-LAWS (COBY) –**

#### **Treasure Valley Pomona Grange #1 – Chairman Richard Javaux**

Kuna #59  
Harrison #422

Portneuf #229  
Rathdrum #351

#### **EDUCATION AND HEALTH (EDHE) & HIGHWAY AND TRANSPORTATION – Kootenai County Pomona Grange #7 – Chairman Oscar Mooney**

Maple Grove #244  
Nampa Valley #131  
York #253

#### **GRANGE ACTIVITIES (GRAC) – Bonner/Boundary County Pomona #23 – Chair Doug Paterson**

Bellgrove #369  
Upper Big Wood River #244  
Edgemere #355

### **2019 COMMITTEE RESOLUTIONS INDEX**

#### **Agriculture & Legislative (AGLE) Bonneville Pomona #18**

- AGLE 01-19 Legalization Of Industrial Hemp**
- AGLE 02-19 Hemp In Idaho**
- AGLE 03-19 Minimum Hourly Wage In Idaho**
- AGLE 04-19 Tax Assessment In Idaho Counties For Granges And Other Fraternal Organizations With Property**
- AGLE 04-19 Tax Exemption Education For State And Pomona Granges With Property**

#### **Constitution And By-Laws (Coby) Treasure Valley Pomona Grange #1**

- COBY 01-19 Idaho State Grange Officers**
- COBY 02-19 Constitutional Changes**
- COBY 03-19 Suspension Of State Grange Officer**

**COBY 04-19      ~~State Of Elected Treasurer (Withdrawn)~~**

**Education & Health (EDHE)  
Highways & Transportation (HITR)  
Kootenai County Pomona Grange #7**

**EDHE 01-19      Allowing For School Security**  
**EDHE 02-19      Honor The Work Of Teachers And Districts**  
**EDHE 03-19      Cell Phone Use While Driving**  
**EDHE 04-19      Attending Committee Meetings**

**Grange Activities (GRAC)  
Bonner Boundary Pomona Grange #23**

**GRAC 01-19      ~~Rental of State Grange Apartments (Withdrawn)~~**  
**GRAC 02-19      State Grange Office and Apartments**  
**GRAC 03-19      Harassment at Executive Meetings**  
**GRAC 04-19      Idaho State Grange Financial Report**

**COBY 01-19                      IDAHO STATE GRANGE OFFICERS**

**WHEREAS:** ARTICLE V Section 1 of the Idaho State Grange Constitution – Duties of Officers  
Has all the State Officers listed except Treasurer, now therefore be it

**RESOLVED,** that the Duties and Responsibilities of the Treasurer be included along with the other officers, as follows:

1. All deposits are made by the State Grange Master or person delegated by him/her and that person can be replaced by the Master at any time.
2. The Idaho State Grange Master writes all checks or delegates that authority to someone of his/her choice.
3. Follows all instructions from the Idaho State Grange Executive Committee and Master.
4. Cannot make major financial decisions (over \$150) without the entire Executive Committee approval in writing. Including emails.
5. Must attend all Executive Committee meetings and prepare to answer questions.
6. Must have a financial report turned in to the State Office 4 weeks before the State Session to be placed in the Delegate handbook.

Submitted by: Maple Grove Grange #244

Harold Eshelman, Master

Pat Glassinger, Secretary

<u>COMMITTEE ACTION</u>	<u>AMENDMENT</u>	<u>DELEGATES ACTION</u>
Favorable _____	Adopted _____	Adopted Comm. Report _____
Unfavorable _____	Rejected _____	Rejected Comm. Report _____
Amended _____		Resolution Adopted _____
		Resolution Rejected _____

**TABLED UNTIL 2018 AND WAS NOT REINTRODUCED**

**COBY 02-19****CONSTITUTIONAL CHANGES**

**WHEREAS:** ARTICLE IV Section 1 reads – Effective with the 2006 Session, this Grange shall hold its annual meeting the second full week in October of each year; and

**WHEREAS:** ARTICLE IV Section 2, reads the host convention site to be selected three years in advance and reported at the State Grange meeting three years in advance. An adjoining district may assist by invitation of the host district. (1989), now therefore be it

**RESOLVED,** that ARTICLE IV Section 1 Effective with the 2020 Session, the Idaho State Grange shall hold its annual session the second full week in October each year, “The announcement at the Annual Session preceding the next Annual State Session as to the selected site and the number of days, depending on the work to be done, and be it further

**RESOLVED,** ARTICLE IV Section 2 be deleted completely.

Submitted by: Maple Grove Grange #244

Harold Eshelman, Master

Pat Glassinger, Secretary

COMMITTEE ACTIONAMENDMENTDELEGATES ACTION

Favorable \_\_\_\_\_

Adopted \_\_\_\_\_

Adopted Comm. Report \_\_\_\_\_

Unfavorable   X  

Rejected \_\_\_\_\_

Rejected Comm. Report   X  

Amended \_\_\_\_\_

Resolution Adopted   X  

Resolution Rejected \_\_\_\_\_

**COBY 03-19****SUSPENSION OF STATE GRANGE OFFICER**

**WHEREAS:** ARTICLE VII Section 1 of the Idaho State Grange Constitution reads, “Any officer of the State Grange, except the Master, who is amenable to the National Grange, who may neglect or refuse to perform the duties of his office, may be suspended from office by a two-thirds vote of the Executive Committee, after a fair and impartial trial by said Committee”; and

**WHEREAS:** after consulting with the National Grange Executive Committee, the words ‘AT LEAST’ MAY BE INSERTED, Now therefore be it

**RESOLVED,** ARTICLE VII Section 1 would read, “Any officer of the State Grange except the Master, who is amenable to the National Grange, who may neglect or refuse to perform the duties of his office, may be suspended from office by at least a two-thirds (2/3) vote of the Executive Committee, after a fair and impartial trial by said Committee”.

Submitted by: Maple Grove Grange #244

Harold Eshelman, Master

Pat Glassinger, Secretary

COMMITTEE ACTIONAMENDMENTDELEGATES ACTION

Favorable \_\_\_\_\_  
 Unfavorable \_\_\_\_\_  
 Amended   X  

Adopted \_\_\_\_\_  
 Rejected \_\_\_\_\_

Adopted Comm. Report   X    
 Rejected Comm. Report \_\_\_\_\_  
  
 Resolution Adopted   X    
 Resolution Rejected \_\_\_\_\_

**COBY 04-19****STATE OF ELECTED TREASURER**

**WHEREAS:** The elected State Grange Treasurer from District One, near where the State Office and Financial Institutions are located; and

**WHEREAS:** The Treasurer needs to be available to the Executive Committee for their meetings and be available for other monetary developments; now therefore be it

**RESOLVED,** that the Idaho State Grange Treasurer be from District One and near the necessary financial institutions; and be it further

**RESOLVED,** they are available for the Executive Committee meetings and other financial issues as needed.

Submitted by: Bonneville Pomona #18

Dorothy Ryder, Master/President

Laraine A Shafer, Secretary

COMMITTEE ACTIONAMENDMENTDELEGATES ACTION

Favorable \_\_\_\_\_  
 Unfavorable   X    
 Amended \_\_\_\_\_

Adopted \_\_\_\_\_  
 Rejected \_\_\_\_\_

Adopted Comm. Report   X    
 Rejected Comm. Report \_\_\_\_\_  
  
 Resolution Adopted \_\_\_\_\_  
 Resolution Rejected   X  

**AGLE 02-19****HEMP IN IDAHO**

**WHEREAS:** Most of the States within the United States allow the growth of Hemp; and

**WHEREAS:** The Federal Government legalized the growth of Hemp in the last Farm Bill for all uses except recreational use; now therefore be it

**RESOLVED,** that the State of Idaho should legalize the growth of Hemp as provided by the Federal Legalization.

Submitted by: Bonneville Pomona #18

Dorothy Ryder, Master/President

Laraine A Shafer, Secretary

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COMMITTEE ACTIONAMENDMENTDELEGATES ACTIONFavorable   X  Adopted       Adopted Comm. Report  X Unfavorable       Rejected       Rejected Comm. Report       Amended       Resolution Adopted   X  Resolution Rejected       **GRAC 01-19****RENTAL OF STATE GRANGE APARTMENTS**

**WHEREAS:** The apartments of the State Grange rental fees have not been raised for some time and,

**WHEREAS:** the rents of all kinds of housing have been raised due to county taxes, etc., therefore be it.

**RESOLVED:** the two apartment rents be raised \$100 per month starting January 1, 2020 and the funds be put in a special fund for upkeep of said apartments.

YORK GRANGE #253

Earl White, Master

Karen Moir, Secretary

COMMITTEE ACTIONAMENDMENTDELEGATES ACTIONFavorable       Adopted       Adopted Comm. Report  X Unfavorable  X Rejected       Rejected Comm. Report       Amended       Resolution Adopted       Resolution Rejected   X **RESOLUTION WAS WITHDRAWN****GRAC 02-19****STATE GRANGE OFFICE AND APARTMENTS**

**WHEREAS:** the Idaho State Grange Office and Apartments have been paid for and debt free from the start; and

**WHEREAS:** major repairs and upkeep has been done in recent years; and

**WHEREAS:** false assumptions of State Grange's financial standing and poor condition, and

**WHEREAS:** the location of the Idaho State Grange's holdings, as picked by our Forefather Grangers, as the most central part of the State, has worked as well as can be expected, then and now, now therefore be it

**RESOLVED,** that all proposals of selling the Idaho State Grange property be denied.

Submitted by Bonneville County Pomona #18  
Dorothy Ryder, President

Laraine A. Shafer, Secretary

COMMITTEE ACTION

AMENDMENT

DELEGATES ACTION

Favorable \_\_\_\_\_  
Unfavorable X  
Amended \_\_\_\_\_

Adopted \_\_\_\_\_  
Rejected \_\_\_\_\_

Adopted Comm. Report X  
Rejected Comm. Report \_\_\_\_\_  
  
Resolution Adopted \_\_\_\_\_  
Resolution Rejected X

**GRAC-03-19**

**HARASSMENT AT EXECUTIVE MEETINGS**

**WHEREAS:** The Executive Committee has so many interruptions, interactions or physical distractions; and

**WHEREAS:** Unless persons having specific requests or issues that need to be discussed with the Executive Committee, they be asked to leave; now therefore be it

**RESOLVED,** that any harassments, interruptions or physical distractions will not be tolerated!

Submitted by: Bonneville Pomona #18

Dorothy Ryder, Master/President

Laraine A Shafer, Secretary

COMMITTEE ACTION

AMENDMENT

DELEGATES ACTION

Favorable \_\_\_\_\_  
Unfavorable X  
Amended \_\_\_\_\_

Adopted \_\_\_\_\_  
Rejected \_\_\_\_\_

Adopted Comm. Report X  
Rejected Comm. Report \_\_\_\_\_  
Resolution Adopted \_\_\_\_\_  
Resolution Rejected X

**GRAC 04-19**

**IDAHO STATE GRANGE FINANCIAL REPORT**

**WHEREAS:** The Financial status of the Idaho State Grange is critical to its existence; and

**WHEREAS:** The membership has to vote on acceptance of the financial wellbeing of the Idaho State Grange at the annual session; and

**WHEREAS:** This report is voted on before the membership has a chance to really study the report because they have little time to consider questions at the annual session, now therefore be it

**RESOLVED,** that the annual Financial report to be turned in to the State Grange Office four (4) weeks prior to the annual State Session be forwarded to all Idaho Subordinate Granges via email upon receipt at the Idaho State Grange office and those Granges without email addresses be mailed a copy of the Financial report within five (5) days of its arrival at the State Grange Office.



This would enable the membership to have time to study and instruct their delegates as to what they are to do when the time comes for the Financial report to be given and voted on at the State Session.

Submitted by: Maple Grove Grange #244

Harold Eshelman, Master

Pat Glassinger, Secretary

RESOLUTION TABLED UNTIL 2020 SESSION.

<u>COMMITTEE ACTION</u>	<u>AMENDMENT</u>	<u>DELEGATES ACTION</u>
Favorable _____	Adopted _____	Adopted Comm. Report _____
Unfavorable _____	Rejected _____	Rejected Comm. Report _____
Amended _____		Resolution Adopted _____
		Resolution Rejected _____

### **HITR-01-19                      CELL PHONE USE WHILE DRIVING**

**WHEREAS:** cell phone use takes a persons' eyes off the road when it rings; and

**WHEREAS:** it is a known fact that a greater number of accidents are caused by talking or texting on cell phones; and

**WHEREAS:** the State of Idaho does not have a law banning all driving while using cell phones; now therefore be it

**RESOLVED,** that the Legislature create a law banning driving and cell phone use in Idaho except for specific emergencies.

Submitted by: Bonneville County Pomona #18

Dorothy Ryder, President

Laraine A. Shafer, Secretary

<u>COMMITTEE ACTION</u>	<u>AMENDMENT</u>	<u>DELEGATES ACTION</u>
Favorable _____	Adopted _____	Adopted Comm. Report _____
Unfavorable _____	Rejected _____	Rejected Comm. Report <u>X</u> _____
Amended <u>X</u> _____		Resolution Adopted _____
		Resolution Rejected <u>X</u> _____

### **EDHE-01-19                      ALLOWING FOR SCHOOL SECURITY**

**WHEREAS,** the Edgemere Grange finds that the increased response time for police and/or other emergency persons in extreme situations due to the far-reaching distances, particularly in rural areas; and

**WHEREAS**, because it is necessary for the safety and well-being of the students and employees of the School District, to provide trained security personnel within the district to intervene, if deadly violence occurs or threatens; and

**WHEREAS**, in light of each School District's budgetary limitations, it is necessary to rely upon existing staff that already receive benefits to fulfill the function of the needed security personnel at the school's budget rate; and

**WHEREAS**, the Federal Gun Free School Zone Act permits <sup>1</sup> firearms to be authorized on school premises "by an individual as part of a school program"; and

**WHEREAS**, each authorized school trained security personnel must maintain requirements necessary to be properly insured and have an active conceal and carry permit; and

**WHEREAS**, each school trained security personnel shall follow all of the District's requirements which is in partnership with local authorities, pertaining to this resolution, and is called a school security officer.

**NOW THEREFORE BE IT RESOLVED** that Edgemere Grange supports that one or more current willing employees of each School should be selected by the school's board of trustees to receive an extra-duty assignment as a school security officer and thus employed as a school security officer.

**BE IT FURTHER RESOLVED**, that this school security officer is authorized to carry a concealed handgun on that School District's property while on duty as a school security officer.

**BE IT FURTHER RESOLVED**, every school should post, in an open and conspicuous manner, that it is protected by an armed school security officer.

Submitted by: Maureen Paterson, Ceres, Edgemere Grange #355

ADOPTED this 13<sup>th</sup> day of June, 2019 at the regular meeting of Edgemere Grange #355

David TerBest, President

Gary Domke, Secretary

COMMITTEE ACTION

Favorable \_\_\_\_\_

Unfavorable \_\_\_\_\_

Amended \_\_x\_\_\_\_\_

AMENDMENT

Adopted \_\_\_\_\_

Rejected \_\_\_\_\_

DELEGATES ACTION

Adopted Comm. Report \_\_x\_\_

Rejected Comm. Report \_\_\_\_\_

Resolution Adopted \_\_x\_\_\_\_\_

Resolution Rejected

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<sup>1</sup> <https://www.congress.gov/bill/101st-congress/senate-bill/2010>

## OFFICER REPORTS MASTER'S ADDRESS

Eileen Javaux

### Introduction

Brothers and Sisters of the Idaho State Grange, I would like to welcome you to the 111th session of the Idaho State Grange. We are honored to have Christine Hamp, National Grange Lecturer and husband Duane Hamp present as our National Representatives. Also, I would like to welcome Washington State Master Tom Gwin, and Western Membership Representative, Suzie Ramm, Tom McKern, Grange Insurance and Scott Nicholson, Montana State Lecturer and his wife Marie.

Bonneville County Pomona thank you for your generosity in hosting the Idaho State Grange Session this year, you have put a lot of time and effort into making this a successful session.

In October of 2018, October of 2019 seemed like a long time away, and my greatest fears were that I had to write a speech and present it and learn to conduct a State Grange meeting with little knowledge of Robert's Rules of Order, in one year. Here I am with my first Master's address in hand, overseeing my first Idaho State Grange Session!

It was a process to get here. I'd like to tell you a little about what I have learned, what business has been conducted in the last year and recommend our steps for the future.

This summer, I opened a MaryJane Farm magazine and found the article, 7 Ways to prepare for firsts. I thought to myself, Wow this might help me. The seven first are:

- #1. Listen and Learn,
- #2. Rein in the Reluctance
- #3. Cast Away Criticism,
- #4 Take your Time,
- #5 Plan and Prep,
- #6 Hug your Humility,
- #7 Go for It.

I was elected your Master I had to rein in my reluctance and just go for it. Things were going well, and Don Johnson was mentoring me. When Don passed away unexpectedly. I had to rein in my reluctance again, step out of my bounds and go for it. And, fortunately, others stepped into mentor me along the way.

The year has been fast and furious, and I've been learning each day by trying to follow the 7 rules of first.

When Amanda Brozana visited in February, we discussed how to attract new members to the Grange. We need to change; we need to show what the Grange has to offer.

What do we have to offer to attract new members? Our National Grange Mission Statement says. “The Grange strengthens individuals, families and communities through grassroots action, service, education, advocacy and agriculture awareness.”

### **What we as a Grange have to offer new members is:**

**Service:** Is the action of helping or doing work for someone; act of assistance. Our Granges have reported thousands of hours of volunteer service through the Community Service Reports.

**Education:** Some synonyms of education are: guidance, cultivation, development, improvement, and mentoring. All these words describe the work of the Grange. **Grangers are experts in many areas and they can provide mentoring in a multitude of ways.**

**Advocacy:** Public support for or recommendation of a particular cause or policy. The National Grange has partnered with many programs and the Idaho State Grange supports local and state issues in the form of resolutions that indicate our needs and desires as a group.

**Agriculture Awareness:** I was raised on a ranch and as the wife of a farmer and the daughter of a Master Gardener long before there was a Master Gardeners Program. Ag Awareness has been part of my life. It has always warmed my heart to see the Idaho State Grange showing support of Idaho Agriculture through memberships with Food Producers of Idaho and Ag in the Classroom which continue to be a priority.

We are working closely with Idaho Preferred a program to identify and promote food and agricultural products grown, raised or processed in Idaho. Idaho Preferred also encourages all Idaho Child Nutrition programs to serve an all Idaho Menu on October 2nd of each year.

Megan Harper, a member of Pleasant Ridge Grange and employee for Idaho Agriculture Department/Idaho Preferred contacted me (knowing I will help her) and asked me to submit a menu to her Supervisor, who was choosing a school for the First Lady of Idaho, Teresa Little to visit. Notus had the honor of having Mrs. Little serve lunch and talk to students about Agriculture. Notus FFA chapter officers helped decorate the lunchroom, helped serve lunch, and visited with students while they ate. The “All Idaho” menu increased the students’ awareness of foods grown locally and their interest in the school garden.

This was a joint effort by the **School Nutrition Association** who promotes the use of locally grown foods for students’ meals, **Idaho Preferred**, which promotes “Grown in Idaho”. A perfect example of teamwork to make the day successful. **To answer the question what does the Grange have to offer prospective members? Service, Education, Advocacy and Agriculture.**

### **Finances and Budget**

I am a novice in understanding the processes and procedures of the Grange, but I am experienced in the finances of the Notus Child Nutrition Program, I have earned the trust of the School Board, Business Manager and the Administration, because they know I will do what is in the best interest of the Child Nutrition Program, and I can do the same for the Idaho State Grange if given time.

While I’m not an expert at finances, I do know how things should look. With my experience and the Executive Committee’s guidance we make the best use of the funds we have. That requires skilled bookkeepers who are willing to work with us. In this past year we changed bookkeepers based on the recommendation to have a clearer picture of income and expenses. The new bookkeeper is currently setting up QuickBooks so that we can have online access within the next month at which point, we will be entering our own records. Ms. Sheila Stone of Christensen, Jackson, Stone, Vis and Hart will take

care of reconciling accounts and end year financial needs. Over the long term this will save money for bookkeeping services.

In June the Executive Committee gave their approval to have Office “B” refurbished. This was a decision that wasn’t taken lightly, but to get the office rented we needed to update the area. We have an agreement with Cornerstone Property to find an occupant. We have interested renters’, but no commitment has been made.

## **Going Forward**

In the next year we have more to do.

Across the state our members are actively involved in Service, Education, Advocacy and Agriculture. Sharing that work allows others to gain ideas and implement those ideas across the state. In northern Idaho an Eagle Scout project benefited the Grange Park, Upper Big Wood River Grange sponsors a seed bank. What is happening in your community that could benefit other communities. In this next year I’d like to see our grangers contributing articles for the newspaper and website that share ideas of what our grangers across the state are offering to our communities.

*On a team, it's not the strength of individual players but it is the strength of the unit and how they all function together. Together we can share what we are offering our communities.*

Idaho State Grange should continue to advocate and support local and state issues. In October of 1934, the Idaho State Grange session was held in Moscow, Idaho. That year in his Masters’ address, W.W. Deal, voiced his concerns about adequate funding for Idaho schools. Today, funding for Idaho schools is still an issue, full-day kindergarten that “uniform” system starts to decline. I would like to see the Idaho State Grange support funding for full day kindergarten. Research shows that Full Day Kindergarten is beneficial to all involved and should be available free of charge. We already have school districts that have full day kindergarten free of charge. Those schools have moved funds from other areas to provide earlier education in reading and math rather than provide intervention when students are struggling in later years.

Temperance and Prohibition were a concern of the Idaho State Grange in 1934. The Grange disapproved of the consumption of alcohol and supported prohibition. Today’s concerns are, overuse of opioids and vaping.

Over 130 people die each day from the misuse of opioids according to the National Institute of Drug Abuse. This is a serious crisis in our nation where almost 30 percent of people that are prescribed opioids for chronic pain are misusing these drugs. In the next year I ask that we look at ways we can help end this devastating epidemic in our communities.

Vaping or E-cigarettes are very popular with young people. Vaping is harmful for youth and young adults; the E-cigarettes contain nicotine and other chemicals that can damage health. States and cities have already started strengthening laws to control the sale of vape pods to stop the use of e-cigarettes in teens. The biggest concern is the increasing use by teens and the health issues it causes. Michigan has completely outlawed flavored e-cigarettes and New York is following the same course. The governor of New Jersey is quoted as saying “there is no safe vape.” This has become a billion- dollar industry in annual sales, tougher regulations need to be in place.

Contest and Programs are an important part of our Grange work, encouraging non- Grangers to participate is free advertisement. In the next year I would like to encourage participation in Project Red, White and Blue, created by the Graces, to sew quilts blocks for Quilts of Valor. We created Project Men, to be charitable to homeless and less fortunate. Other contests you can encourage your

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communities to participate in are: The National Grange Quilt Block Contest, State Contests for Family Activities and State Lecturers that provide many other opportunities for members of the community to show off their talents. Granges are encouraged to participate in The National Grange Public Relations Contest, The National Grange In Action Program.

At this time, I would like to thank Richard and all four of our girls; Amanda, Amber, Anna and Alissa for their help. Richard has started washing dishes, I even gave in and let him take over more of the garden care this summer. Amber and Alissa live nearby, and they have stepped in to help keep their Mother organized. When Pat Glassinger began having health issues and no longer was able to do the Grange Newspaper, Amber stepped up and took over the paper.

Also, I want to thank the Grangers that have served on the Financial Review Committee and the Building Sale Feasibility Study Committee. You all did an awesome job and as we move forward this next year your help will still be needed.

As I go into this next year, I would like to be intentional in my leadership role. Businessman, Jim Rohn said "*The challenge of leadership is to be strong, but not rude; be kind, but not weak; be bold, but not bully; be thoughtful, but not lazy; be humble, but not timid; be proud, but not arrogant; have humor, but without folly.*"

*I'd like you to bring this leadership ideal to your own communities.*

## STATE OVERSEER

Dianne Holbart

*'In essentials Unity, in non-essentials Liberty and in all things Charity.*

This is one of the most memorable and effective mottos ever written. This quote is attributed to Augustine, a 4<sup>th</sup> century theologian but became popular in a pamphlet on unifying Christians around 1627. This was the era of Europe's Thirty-Year War. This phrase encapsulates our purpose and reinforces why we are members of a unique and enduring organization - Grange.

*In essentials – Unity* - According to Augustine, Christians are united by the certain doctrines that if followed will guide them to salvation. A more modern reference would be September 11, 2001 when the events of that day had an impact on ALL Americans. We had an unwavering sense of unity and solidarity giving us focus and reminder that our American "doctrine" was worth protecting. Unity wraps us a blanket of security and hope. It is one of many reasons people join clubs and organizations; for like-minded campaigns. We all want to be a part of something productive and feel valuable and grange can provide that. We just need to remember our "doctrine" and united.

*In non-essentials Liberty* – Augustine is reminding us that we can disagree on matters that are not essential to salvation. In Grange, we encourage members to extend liberty in the non-essentials according to their own conscience. We are allowed to disagree but if we listen carefully and with a mind willing to be educated, we may be inspired by fresh ideas or a fresh perspective.

*and in all things Charity* – Augustine also wrote that not only are we to not harm those who do not agree with us regarding essentials, but we are not to hurt our brother and sisters who disagree on non-essentials. We are to walk according to love and build up our brothers and sisters by not only giving them liberty in non-essentials but by setting aside our liberties for their good. Today's meaning of charity is to voluntarily give help to those in need. In Christianity and other religions, charity is the highest form of love, an unselfish love of one's fellow men.

During our convention let us love our unity in Grange, have patience with members who do not share our opinions and let us offer charity to each other and celebrate our great organization. We must  
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also be as kind and fair with each other as we would with our families. May we discuss, collaborate, and argue the issues without making them personal. We cannot let anyone divide us into North and South; old and young; or them and us. As leaders of this great organization, it is our duty to be role models and remember the principals of our order – by adding dignity to our labor, and in our dealings with our fellow men, be honest, be just and fear not. I am looking forward to seeing all of you and hearing about your year.

Fraternally, Dianne Holbart

## **REPORT OF THE STATE LECTURER**

Colleen Foster

**Grange Booth of the Year** - Maple Grove

**Granger of the Year** - Don Johnson

### **ART CATEGORY**

#### **Children's Division (Age 10 – 14)**

1<sup>st</sup> Place Pencil Drawing - Lydia Patterson – Age 10 – Edgemere Grange

1<sup>st</sup> Place Acrylic painting – Lydia Patterson – Age 10 – Edgemere Grange.

#### **Adult Division (Age 15 and Up)**

1<sup>st</sup> Place Acrylic Paint - Colleen Foster

1<sup>st</sup> Place Pen or Pencil Drawings - Colleen Foster

### **PHOTOGRAPHY CATEGORY**

1<sup>st</sup> Place Marie Nicholson - Mica Flat Grange

2<sup>nd</sup> place Scott Nicholson Mica Flat Grange

3<sup>rd</sup> place Colleen Foster Pleasant Ridge Grange

#### **Scenery Photos**

1<sup>st</sup> Place - Marie Nicholson- Mica Flats Grange

2<sup>nd</sup> Place – Marie Nicholson – Mica Flats Grange

3<sup>rd</sup> Place - Scott Nicholson- Mica Flats Grange

#### **Family Category**

1<sup>st</sup> Place - Scott Nicholson - Mica Flats Grange

#### **Other Category**

1<sup>st</sup> Place - Colleen Foster - Pleasant Ridge Grange

2<sup>nd</sup> Place - Scott Nicholson – Mica Flats Grange

3<sup>rd</sup> Place – Scott Nicholson - Mica Flats Grange

### **Animals Category**

Marie Nicholson placed 1st Mica Flat Grange  
Colleen Foster placed 2nd Pleasant Ridge Grange

### **Junior Category for Animals**

1<sup>st</sup> Place - William Dunne, age 10 - Pleasant Ridge Grange  
2<sup>nd</sup> Place – William Dunne, age 10 – Pleasant Ridge Grange

### **Junior - Other Category**

William Dunne, 1st, age 10 - Pleasant Ridge Grange

## **REPORT OF THE STATE STEWARD**

No Report Received

Oscar Mooney

## **ASSISTANT STEWARD & LADY ASSISTANT STEWARD**

As Officers of State Grange, we attend many Grange meetings and functions. Joe is Master of Rathdrum Grange and Fran travels to attend meetings and Grange functions, Grange meetings, Pomona meetings, craft fairs and spaghetti feeds.

Fraternally, Joe Axtell & Fran Robertson

## **STATE TREASURER**

I have been busy this summer. I made a trip back to Maryland to see my daughter and grandkids. I also attended a Church Conference at Greensboro, North Carolina.  
See you all at State Grange.

Fraternally, Warren Eilers, State Treasurer



## STATE SECRETARY REPORT

It has been my pleasure to serve as your State Secretary and work with our new officers this past year. I was able to attend and take minutes at the State Executive Meeting held in Kootenai County this past summer. Several of our members up north took advantage of the change of venue and visited to see our State Executive Committee at work. Although you don't get to have input unless you are recognized by the Chairman, there is a lot of good information presented and it's interesting just to absorb what's happening at that level.

After many years of working with the old Subordinate Quarterly Report Forms that were printed on 3M paper and were outdated and difficult to work with, I have worked with President Eileen to design a new form for this purpose. It is now available on the Idaho State Grange website and can be filled in on-line. Copies then need to be printed, signed and sent with a check for the dues to the State Office and a copy given to your Pomona Secretary. I realize there are Subordinate Secretaries that don't wish to work with the computer and for those individuals the State Office Secretary will continue to send copies and an instruction sheet out to you. Please use the new form as we are not restocking the expensive 3M Form in the future. I will be reviewing this form with you at the "break-out" session at State Convention in Pocatello.

Pomona Secretaries also have a new yearly report form that will be on the ISG website. Subordinate Secretaries, if you collect the Pomona dues from your members please do not forget to pass them on to the Pomona secretaries along with your March report.

I'm looking forward to seeing you all in Pocatello,

Fraternally,

Jeannie Billmire, Idaho State Grange Secretary



**REPORT OF THE STATE SECRETARY STATUS OF THE GRANGES 2019 CORRECTED**

NO.	Sub. Granges	Dues	MBRS 9/30/19	Gold Sheaf Exe	Gold Sheaf	Family Mem.	Total Loss	Total Gain	Net Change	Assoc Mem.	Affl. Mem.
59	Kuna	609.00	21	1	6	0	-3	0	-3	0	1
84	Medicine Mountain	868.00	31	0	0	0	0	0	0	0	0
127	Appleton	98.00	5	1	1	0	-5	0	-5	0	0
131	Nampa Valley	434.00	16	1	3	0	-5	2	-3	0	0
135	Pleasant Ridge	834.00	40	3	3	5	-1	3	2	0	1
192	Upper Big Wood River	868.00	29	0	0	0	-6	2	-4	0	0
229	Portneuf	490.00	17	0	0	0	-2	0	-2	0	0
244	Maple Grove	1106.00	38	2	12	1	-7	0	-7	0	0
253	York	399.00	14	0	7	0	-1	0	-1	0	0
299	Clearwater	458.00	17	0	0	0	-4	2	-2	0	0
348	Worley	441.00	13	0	1	0	-12	0	-12	0	0
351	Rathdrum	630.00	22	0	2	0	-1	1	0	0	3
355	Edgemere	889.00	34	0	2	1	-11	2	-9	0	0
368	Alpha	588.00	21	0	1	0	0	0	0	0	0
369	Bellgrove	693.00	25	0	0	0	-4	4	0	0	3
389	Paradise Valley	434.00	16	0	2	0	-1	0	-1	0	0
404	Lemhi Community	385.00	13	0	0	0	-1	0	-1	0	0
413	Kendrick	280.00	10	0	0	0	0	0	0	0	0
422	Harrison	1450.50	53	1	3	0	-1	1	0	0	0
426	Princeton	382.00	13	2	1	0	-1	1	0	0	0
436	Mica Flats	3236.00	135	3	2	16	-18	5	-13	2	2
440	Blanchard	1362.50	86	1	3	4	-2	51	48	0	0
452	Moscow	364.00	13	0	1	0	-3	3	0	0	0
	<b>TOTAL</b>	<b>17299.00</b>	<b>682</b>	<b>15</b>	<b>50</b>	<b>27</b>	<b>-89</b>	<b>77</b>	<b>-13</b>	<b>2</b>	<b>10</b>
NO.	Pomona Granges	Dues	MBRS 9/30/19	Gold Sheaf		Family Mem.	Total Loss	Total Gain	Net Change	Assoc Mem.	Affl. Mem.
1	Treasure Valley	17.1	57	0	0	0	-5	0	-5	0	0
7	Kootenai	16.8	56	0	0	0	-8	1	-7	0	0
17	Latah	8.7	29	0	0	0	-1	1	0	0	0
18	Bonneville	2.7	9	0	0	0	-1	2	1	0	0
23	Bonner-Boundary	7.2	24	0	0	0	-8	1	-7	0	0
	<b>Total</b>	<b>52.50</b>	<b>175</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-23</b>	<b>5</b>	<b>-18</b>	<b>0</b>	<b>0</b>

Numbers as compiled by the Idaho State Grange Office

## **STATE GATEKEEPER**

Good Morning State Grangers

I was elected Gatekeeper for the Idaho State Grange in the fall of 2018. The 2018 year was a bountiful year for me. I got five cuttings of hay which was a first for me. I cut the first time on May 1, 2018. I have never cut hay that early before. I managed to get five cuttings last year and harvested about 7.5 tons per acre from 30 acres. I sold all the hay I raised in 2018 by March 1, 2019. What a blessing.

Not only did I sell the hay, but I sold the whole farm! Thirty-seven acres by the middle of March 2019, at a good price. I've been struggling to get all my equipment off the farm, as I don't need it anymore.

Another highlight in my life was a new great-granddaughter. She was born August 6, 2019.

I am looking forward to the 2019 State Grange meeting in Pocatello. It is a privilege and an honor to serve as Gatekeeper of the State Grange.

Fraternally, Gene Cox

## **STATE FLORA, CERES, POMONA REPORT**

This report comes to you from the Graces. We have been busy this year and here are a few things that we have accomplished:

- We added a fun new article for the Grange Newsletter, look for more recipes and ideas for the seasons in the next issues of the Newsletter.
- We also have designed our own Grace setting for the Sixth Degree.
- The Graces have created for you Project Red, White, and Blue – a quilt block with the intention to encourage you to keep your hands busy this winter with a worthy project. We will continue through the next year with this project. Our intention is to create a Quilt of Valor as soon as we get enough blocks and award it at our 2020 State Session. You can find this pattern in the newsletter.
- Ceres would like to remind you to be using the grains of the field.
- Flora would like to encourage you to stop and admire the flowers of the season.
- Pomona encourages you to make her an apple pie. It is her favorite.

Remember that all you do is towards the good of the order. Let no one do anything for their own selfish desires, but place your faith in God, nurture hope, dispense charity, and be known for fidelity.

Fraternally,  
 Flora, Alissa Javaux  
 Ceres, LanaMarie Bear  
 Pomona, Bonnie Mitson

## **EXECUTIVE COMMITTEE, DISTRICT I & LEGISLATIVE DIRECTOR**

Brothers and Sisters of the Grange,

I have enjoyed my year as Legislative Director and serving on the Executive Committee for District I. In February we had a successful Grange Day at the Capital, where we served snacks and visited with our Legislative members as well as introduced the Grange to many members of our local community.

Sadly, I lost my dear friend and mentor Don Johnson

Wayne Foster

## **EXECUTIVE COMMITTEE DISTRICT II**

This was my first year on the Executive Committee and it was very enlightening. I was able to attend all of the executive meetings and feel they were all productive.

The Office space was remodeled to rent out and has been listed to be rented.

The bookkeeper is working on a bookkeeping system that will be simplified so everyone can understand it.

I feel there is a good outlook for the Grange's future.

Fraternally,  
Mary Ann Knight

## **EXECUTIVE COMMITTEE, DISTRICT III**

Welcome to the 111<sup>th</sup> Annual Session of the Idaho State Grange. Another year has flown by and here we are, back in Dist 2.

Fall is always a time of hurry. We all sense the imminent return of winter and the urgent need to complete our undone tasks. This brief time out, to gather and complete our State Grange Business is a welcome break from the pressures that fall brings. It renews acquaintances, brings new and old friends together, and gives us a chance to catch up and socialize.

Unfortunately, this past year has seen several Idaho granges turn in their charters, always a sad event. As most or all of you know, we lost our Treasurer Don Johnson, Warren Eilers has agreed to fill the post and we thank him.

Remodeling of the vacant office has been done and hopefully on the market or rented by now. Bookkeeping is in the process of being done more so, by our office and less by accountants, all in the interest of keeping costs down. There are always the numerous decisions to be made about scholarships, accounts, office business, state session, etc. Budget always remains a concern. Every cost has to be thoroughly analyzed; income continues to decline. Idaho State Grange continues to struggle, like all organizations, to live within our means and balance our budget.

To all you, in your personal lives and in your Granges, please continue to prosper and grow. Be good stewards of all the Lord has given you.

Fraternally, Chris Holbart

## AGRICULTURE DIRECTOR

Gordon Moir

After last year's convention I stayed to visit daughter Lynn's house in Boise. It was fun sitting out by the fishpond with a glass of wine in hand. They have about 40 fish of various sizes and colors on them. Some are Koi and some are Goldfish. I drove home by way of Craters of the Moon. I do not like the interstate highways. It was all downhill from there. Ha ha!

We had a very good snow winter and lots of spring rains. The reservoirs all got full except for Little Wood River Reservoir near Ketchum.

The crops all got a late start on planting times due to almost weekly rains. Lots of the hay crops got wet in the southeast of the state and then it got dry. Harvests went okay and now the beet harvest is just getting started.

Last Sunday, October 6<sup>th</sup>, I turned 87 years old. Still yakking.

Fraternally, Gordon Moir

## COMMUNITY SERVICE DIRECTOR

Bonnie Mitson

Hello Fellow Grangers,

The new Community Service Notebook met with 100% satisfaction. I want to thank the Granges that submitted their notebooks on time.

Thank you for sending me notes thanking me for the changes I made in the way we fill those notebooks out. I am always looking for new suggestions.

We have added the pages to the website, so you go-getter people can download and get started on your book. You will also be able to request a notebook from the state office.

I was asked to explain the points versus the hours. The points help the judge decide who the monetary winners are. The hours are for the IRS.

A reminder to all is that National Grange sends us \$250, IF we get six notebooks submitted from Idaho.

Community Service does not have any prize money allotted from the Idaho State Grange budget, we depend on National to send us the prize money. So be responsible and send in your notebook.

Many of you use the notebook to review the last years accomplishments. Some of you don't participate, maybe you think you have not done anything. Please let me encourage you, you're a Granger and breathe air, you are always serving your community. It is the very nature of the people in Grange.

I have added Pomona. Now if you want to submit a notebook as a Pomona you can group together all the wonderful things you have done. So, let's move into 2020 with servant's hearts.

Fraternally,

Bonnie Mitson, Community Service Director

Community Service notebooks were submitted by the following Granges. Prizes were awarded as follows:

Edgemere - 1<sup>st</sup> Place \$100.00

Kuna - 2<sup>nd</sup> Place \$60.00

Mica Flats - 2<sup>nd</sup> Place \$60.00

Upper Big Wood River - 3<sup>rd</sup> Place - \$15.00

Portneuf - 4<sup>th</sup> Place - \$15.00

Pleasant Ridge Grange - Participation

Alpha Grange - Participation

Bellgrove Grange - Participation

## FAMILY ACTIVITIES DIRECTOR

Arlene Ankenman

Hello Fellow Grangers,

I want to take this time to thank my fellow Activities Chairmen for all their hard work. We have six cookie sheets this year for the raffle, each with its own description of (the best of) challenge. I am personally excited to see what each area has done and to see everyone's hard work on their contest entries!

I do apologize for the lack of getting things in gear this year. My so-called part time job became more than full time job, due to new changes from a new CEO. At the beginning of this week we had a celebration of life for my mother Leona and the end of this week a celebration of a wedding for my youngest nephew and of course, Aunt Arlene will do the flowers! Especially, a BIG THANKS to Eileen, who has kept me on schedule.

Looking forward to meeting with everyone in Pocatello!

Fraternally,

Arlene Ankenman-Family Activities

### Family Activities Contest Winners

#### Baking Contest

##### **Peanut Brittle**

1<sup>st</sup> – Jeannie Billmire – Mica Flats #436

##### **Chocolate Chip Cookies**

1<sup>st</sup> – Jeannie Billmire – Mica Flats #436

##### **Fruit and Nut Snack Mix – Natural**

1<sup>st</sup> Trail mix – natural – Lavelle Turner – Edgemere #355

##### **Fruit and Nut Snack Mix**

1<sup>st</sup> Robert Gumm – Kuna Grange #59

2<sup>nd</sup> Becky Eilers – Nampa Valley #131

#### Crafts

##### **Class B – Wood Crafts**

2<sup>nd</sup> – Joe Axtell – Rathdrum #351

##### **Class C – Repurposed items**

1<sup>st</sup> – Irene Lee – Blanchard #440

##### **Class D – Creative**

1<sup>st</sup> – Bonnie Mitson – Bellgrove

2<sup>nd</sup> – Trip Collier – Sponsored by Bellgrove

3<sup>rd</sup> – Charlie Collier – Sponsored by Bellgrove

##### **Group 1 – Afghan**

Class A – Adult – 1<sup>st</sup> Lavelle Turner – Edgemere #355

##### **Group II – Doilies**

Class B 1st – Carolyn Javaux – Pleasant Ridge #135

2<sup>nd</sup> – Randee Pound – Edgemere #355

**Group V****Class C**

1<sup>st</sup> – Lavelle Turner – Edgemere #355

**Class D – Household Item**

1<sup>st</sup> – Lavelle Turner – Edgemere #355

**Group VI Quilt****Class A**

1<sup>st</sup> – Eileen Javaux – Pleasant Ridge #135

**Class B**

2<sup>nd</sup> – Terri Raynor – Nampa Valley #131

**Group VII – Sewing Craft**

1<sup>st</sup> – Joanne Fortier – sponsored by Bellgrove

**Men's Division**

1<sup>st</sup> – Joe Axtell – Rathdrum #351

**Quilt Blocks**

1<sup>st</sup> – Eileen Javaux – Pleasant Ridge #135

2<sup>nd</sup> – Florence Galland – Nampa Valley #131

3<sup>rd</sup> – Loraine Shafter – Portneuf #229

29 Entries total – I made a few changes to get everyone involved. Thanks to everyone who took the time to show off their talents! The basket raffle brought in \$790 for the Family Activities Dept.

## **FAMILY HEALTH & DEAF AWARENESS DIRECTOR**

Dear Grangers,

The Idaho State Grange received a thank you letter from the Idaho School for the Deaf and the Blind. The following is a portion of the thank you:

“Dear Idaho State Grange Members: Thank you for your generous donation of \$440.00 for library books and materials for our Deaf and Hard of Hearing students. We are very appreciative of your support for the Idaho School for the Deaf and the Blind. Reading and literacy skills are essential for success in school and beyond. Your donation will allow our Library Media Specialist to purchase books, DVD's, and sign language materials to increase our Deaf/Hard of Hearing students' literacy skills. Thank you again for your generous gift for library books and materials! We are truly grateful.”

Donations this year were received from the following:

Pomona: Treasure Valley #1

Subordinates: Kuna #59, Nampa Valley #131, Pleasant Ridge #135, Upper Big Wood River #192, Portneuf #229, York #253, Edgemere #355, Paradise Valley #389 in memory of Irma Merrifield, and Mica Flats #436.

Others: Rosie Peck in memory of Donald Peck

Thank you all! It's not too early to start thinking about donating for next year. Donations will be accepted anytime during the year.

PROTECT your hearing!

Fraternally,

Lily Sorenson, Director of Family Health & Deaf Awareness

**DISTRICT I DEPUTIES**

Warren & Becky Eilers  
No Report Received

**DISTRICT II DEPUTY**

This past year has been fairly quiet, However Doug and I have been busy working to get the State session put together which has taken up a lot of our time.

However, I am wondering if the subordinates know we are available to help solve any problems or answer any questions. We are only a phone call away. Hope to see you all at the state session. Lenore and Doug Petersen

**DISTRICT III DEPUTIES**

Joe Axtell & Ken Thruston  
No Report Received

**CO-MEMBERSHIP/DIRECTOR REPORTS**

Don Heikkila (North Idaho)  
LanaMarie & John Bear (South Idaho)  
No Report Received



## Idaho State Grange Executive Committee Meeting

October 19, 2018

Call to Order 4:14 PM

**Eileen Javaux**, President ISG, **Dianne Holbart**, Vice President, (Chair), **Chris Holbart**, Executive Committee District 3, Chair, **Wayne Foster**, Executive Committee District 1, **Mary Ann Knight**, Executive Committee District 2

Prayer was offered by Brother Chris.

Guest:

1. **Don Johnson**, ISG Treasurer
2. **Richard Javaux**, grange member
3. **Mary Johnson**, grange member

Nominations for Chair: Chris Holbart – accepted

Nominations for Vice Chair: Wayne Foster – accepted

The Executive committee minutes from October 19, 2018 by Sister Dianne

Eileen and Richard have offered to attend National Grange as Idaho State Grange delegates.

COMMITTEE REPORTS – None

### OLD BUSINESS

1. Dietrich Grange - closed
  - a. There is an issue on the title
    - i. Caldwell banker looking at title
  - b. A verbal offer has been received
2. Granges under 13 members
  - a. Kendrick – no building and 10 members
  - b. Appleton – 6 members; \$7500 CD
  - c. Master Eileen moved to not take action on the above granges for now. The motion was seconded and was approved by the executive committee.
3. Sister Mary Ann moved to allow the balance of the executive committee to decide which resolutions to send to national. The motion was seconded and was approved by the executive committee.
4. Retention of Busy Bee bookkeeping
  - a. Brother Wayne moved to retain Busy Bee bookkeeping. The motion was seconded and was approved by the executive committee.
5. The Executive Committee authorizes for signature authority on all accounts by the elected Master Eileen Javaux; elected Treasurer Don Johnson and elected Executive Committee Wayne Foster. Master Eileen will be granted a debit and/or credit card. All previous signatures will be removed.
6. Master Eileen moved to move Pioneer Federal Credit Union to Idaho Central Credit union as the accounts mature. The motion was seconded and was approved by the executive committee.
7. The password for Edward Jones was hacked. They will send us a new one to Brother Don's phone

8. Mary Ann Knight's contact information is [maryannknight@rocketmail.com](mailto:maryannknight@rocketmail.com) Phone: 208-650-8841
9. Brother Wayne moved to pay the travel mileage to officers and delegates. The motion was seconded and was approved by the executive committee.
10. Master Eileen moved to purchase accounting software compatible with the bookkeeper. The motion was seconded and was approved by the executive committee.
11. Master Eileen moved to raise the apartment rentals by \$50 per month per apartment on annual contract. The motion was seconded and was approved by the executive committee.
  - a. Brother Wayne will email a copy of rental contract to all executive committee members for review prior to signing with tenants
12. Brother Wayne moved to offer 30-day right of recension in contracts for both office and apartments. The motion was seconded and was approved by the executive committee.
13. The lawn service will be discontinued.
14. A status report was given by the worthy Treasurer before he left the meeting. Don said there will be enough money to pay bills. The executive committee will review in length the next meeting.
15. Master Eileen moved to begin marketing Office "B". The motion was seconded and was approved by the executive committee.
  - a. Painting will be done
  - b. A marketing survey will be done
  - c. A decision of rent amount and contract will be determined by the executive committee

#### NEW BUSINESS

1. Next Executive Committee meeting will be December 14 at 8:00 A.M.

MOTION TO CLOSE 7:25 pm.

Respectfully submitted, Dianne Holbart, Idaho State Grange Overseer (Vice President) and Executive Committee Recording Secretary

The Executive Committee minutes from October 19, 2018 by Sister Dianne

### Idaho State Grange Executive Committee Meeting

December 7, 2018

Call to Order 9:24 PM

**Eileen Javaux**, President ISG, **Dianne Holbart**, Vice President, (Chair), **Chris Holbart**, Executive Committee District 3, Chair, **Wayne Foster**, Executive Committee District 1, **Mary Ann Knight**, Executive Committee District 2

Prayer was offered by Brother

Chris. Guest:

Harold Eshelman

Jacquie Eshelman

Pat Glassinger

Bill Grant

Melvina Grant

Paul Frostrom  
 Terry Frostrom  
 COMMITTEE REPORTS none

## OLD BUSINESS

1. Dietrich Grange - closed
  - a. Sister Eileen spoke to Cheryl last week. Her mother is paying the power bill. The building itself is not in marketable shape. The City of Dietrich has paid the water bill. Brother Wayne **moved** to contact Cheryl and see if they could make an offer to us for the building. The motion was seconded and was approved by the Executive Committee.
  - b. Sister Mary Ann will check on the value of the building and update the committee within the next few weeks.
  - c. June 13, 2018 meeting the previous EC received a letter from Dietrich with intension to close.
  - d. Brother Chris suggested we insure the building for liability until sold.
2. Office "B"
  - a. Sister Eileen reported a craigslist ad was placed. There has not been any response. Carpets need cleaning and walls need paint. \$1000 is the listed rent with one-year lease.
3. Apartment Report
  - a. Brother Wayne said the apartment rents are paid up except for Apt B is short \$100.
  - b. Rental agreements have not been signed yet.
  - c. ISG is paying water, sewer, garbage for apartments and offices.
  - d. Wayne will look into securing internet for apartment renters to use. Sister Eileen **moved** to charge \$25.00 per month, included in the rent, for internet for renter. The motion was seconded and was approved by the Executive Committee.
  - e. Furnaces were checked by J & D. They found the heat exchanger is cracked. They shut the gas off (Apartment B).
    1. Furnace in apartment A has been replaced. The insurance inspector went to J & D to inspect. We are waiting for the adjustor to get back to us.
    2. Brother Wayne received three bids for 80% - 50,000 BTU unit including installation, and taxes.
      1. A-1 Heating - \$2232 or \$2905 – Five-year warranty on parts – two-years on labor
      2. J & D - \$3800 – Ream unit – 10-year manufacturer warranty – five-year J & D
      3. Western Heating - \$3298 – one-year labor/five year on equipment
  - f. Table decision until after lunch.
  - g. Brother Wayne spoke to a rep of J & D during break who will try to cut quote down \$800
  - h. Sister Eileen **moved** Wayne and Chris decide which furnace to purchase. Either purchase J & D if the bid is reduced \$800, otherwise the \$2905 furnace

from A-1 Heating will be purchased. The motion was seconded and was approved by the Executive Committee.

4. District Two Hosting ISG convention in October 2019
  - a. Sister Eileen **moved** to hold the next ISG session in Pocatello on October 17, 18, and 19, 2019. The motion was seconded and was approved by the Executive Committee.
5. JOP approval
  - a. Pictures should be added
  - b. A few changes to be made
  - c. There was discussion about the accuracy of the stipend amounts listed in the JOP. The 2013 Salary Committee suggested reducing stipends for Master, Lecturer, Family Activities and Secretary by 10%. The Delegate body approved this suggestion at the 2014 ISG Convention. Amongst the discussion, it was brought up that the numbers listed in the JOP are not 10% less than the previous stipends.

*The Grange Delegates approved the following monetary items at the 2014 State Session:*

- |                     |             |                                   |
|---------------------|-------------|-----------------------------------|
| • Master            | \$10,837.50 | \$903.12 per month, plus expenses |
| • Lecturer          | \$552.50    | \$138.12 per quarter allotment    |
| • Family Activities | \$552.50    | \$138.12 per quarter allotment    |
| • Secretary         | \$255.00    | For work during State Session     |

Sister Eileen **moved** to recognize the salaries listed in the JOP's from 2014 forward, voted on 2013, are incorrect. The salaries are below the adopted rate. The salaries will remain as listed for this year (October 2018 through October 2019). The motion was seconded and was approved by the Executive Committee.

- d. Brother Wayne **moved** to accept the JOP with mentioned changes. The motion was seconded and was approved by the Executive Committee.
6. State Office Building Feasibility Study Committee
  - a. EC needs to provide committee with a budget, appraisal (real estate market analysis), and tools to complete their duty. Committee will research tax consequences and supply the EC with pros/cons and a final recommendation.
  - b. An appraisal was done one year ago by Coldwell Banker. The entire property was appraised for \$425,000 – to \$450,000.
  - c. Brother Wayne **moved** the Building Feasibility Study committee will consist of three members, one from each district – **Bert Gumm** – District 1; **Matt Thorton** – District 2;  
**Scott Mitson** – District 3
  - d. Treasurer and Executive Committee will be accessible for consulting. Recess for lunch. 12:15 pm  
Back in session 12:35 pm
7. Report from **Tom Byrns**, Edward Jones
 

Tom's goal is to provide information and to educate the new EC on Edward Jones funds. He wants to discuss our risk and how to best manage our accounts. He discussed the market and it's up and downs.
8. The combined account at Pioneer will be moved to a separate account at ICCU as in accordance with a carried motion in October 2018 EC meeting.
9. Grange Heroes
  - a. Community Service will be themed around Superheroes.

10. Background check for those who work with youth. \$35 for three years.
11. Granges under 13 members
  - a. Kendrick – no building and 10 members
  - b. Appleton – 6 members; \$7500 CD

## NEW BUSINESS

1. Audit Request from Brother Harold Eshelman
2. Last financial review was September 22, 2016
3. Master Eileen **moved** to appoint an inside finance committee to review October 16, 2016 through October 20, 2018 financial accounts. If financial records are not in order, then an outside audit will be ordered. The motion was seconded and was approved by the Executive Committee.
4. Master Eileen **moved** Finance Committee will be consisting of a current Executive Committee person, Past State Master and two grangers in good standing. Treasurer and Executive Committee will be accessible for consulting. The motion was seconded and was approved by the Executive Committee.
5. Bookkeeper Review
6. Brother Wayne **moved** to reconsider the motion made in the last executive meeting regarding retaining Busy “B” bookkeeping. – tabled
7. Sister Dianne **moved** to continue forward with purchasing QuickBooks, entering and printing checks in-house. Sister Eileen will ask Busy “B” if she will continue our quarterly state and federal reports. The motion was seconded and was approved by the Executive Committee.
8. Events
9. Idaho Food Producers dues have been paid by Treasure Valley Pomona and Brother Don and Sister Mary Johnson
10. Legislative Dinner and Grange Day
11. Don will place on calendar.
12. February 18<sup>th</sup> both events are being held the same day
13. Brother Wayne **moved** to pay Ag in the Classroom \$150 membership fee. The motion was seconded and was approved by the Executive Committee.
14. Travel reimbursement for President and other state officers
15. Travel from home to office is not reimbursed.
16. Travel to and from events and meetings will be reimbursed.
17. Receipts are mandatory for reimbursement.
18. Sister Dianne **moved** to increased mileage from .35 to .545/mileage to align with federal IRS guidelines for the President and State officers travel. The motion was seconded and was approved by the Executive Committee.
19. Pleasant Ridge requested and receive money for concrete repair. They did receive the money.
20. Brother Richard (President, Treasure Valley Pomona) generously offered to donate \$150 to the American Legion Post 113.
21. Sister Dianne mentioned the EC chair should be able to make motions.

### For the Good of the Order

1. Some discussion regarding updating website.
2. Next Executive Committee meeting will be March 22 at 9:00 A.M.

MOTION TO CLOSE 4:20 pm. The motion was seconded and was approved by the Executive Committee.

Respectfully submitted, Dianne Holbart, Idaho State Grange Vice President and Executive Committee Recording Secretary

## Idaho State Grange Executive Committee Meeting

March 22, 2019

**Call to Order** 9:00 A.M.

**Eileen Javaux**, President ISG, **Dianne Holbart**, Vice President, (Chair), **Chris Holbart**, Executive Committee District 3, Chair, **Wayne Foster**, Executive Committee District 1, **Mary Ann Knight**, Executive Committee District 2

Prayer was offered by Brother Chris.

Pledge of Allegiance

Guest:

Harold Eshelman, Maple Grove

Jacquie Eshelman, Maple Grove

Melvina Grant, Maple Grove

Bill Grant, Maple Grove

Arlene Ankenman, Kuna

Wayne Foster moved to go into Executive Session. Brother Chris called for voice vote. 9:08 A.M. Back in session 9:37 A.M.

Tom Burns, Edward Jones gave an overview of the five Idaho State Grange accounts. He did not discuss the other accounts.

The Executive Committee minutes from December 7, 2018 were read by, Dianne Hobart.

### Committee Reports

#### Old Business

Dietrich Grange

Sister Eileen informed the committee Dietrich Grange was quick claim deeded to Lyle Towne February 2019. \$2000.00 was deposited to Edward Jones in a Dietrich account with savings account. Sister Mary Ann **moved** to envelope the funds from the sale of the Dietrich Grange for rotating CD's of one-year renewable annually. s/c

Office "B"

Sister Eileen reported the carpet has been cleaned. Flyers have been distributed. Eileen will be in the office Monday, Tuesday, Wednesday next week.

Sister Arlene volunteered to be the Hall Use Coordinator for Office B.

State Session 2019

Menu discussion

Upper Big Wood River will handle goodies bags and door prizes

Dress code

Status of Apartment Rentals

Brother Wayne stated both units are still rented by same tenants and current (\$750 a month). Apartment A is paying \$30.00 for internet.

Next week will be the air conditioning check by J & D Heating and Sheet Metal  
Still working with the adjustor. Pictures have been lost by J & D.

#### State Office Building Sale Study Committee Report

Sister Eileen reported Burt Gumm and Scott Mitson are going to wait until July to report.  
Matt was unavailable.

#### Finance Review Report

Brother Chris read a report from the Financial Review Committee consisting of Bonnie Mitson, Arlene Ankenman, Michele Gumm.

Checking \$36,244.74

Savings \$852.83

Brother Wayne **moved** to accept the committee's report with no further action. s/c  
QuickBooks has been purchased for \$198 and will begin listing activity today.

Bonner Boundary Pomona Request for Audit of last six years

Financial Review Committee will be willing to look at last six years

Brother Wayne read a section from the financial review created by Harris & Co dated August 11, 2017. 2015/2016 bank and broker statements were reviewed.

Sister Eileen **moved** she will write a letter to Bonner Boundary Pomona confirming the Financial Review committee will review back to 2012 as the committee's convenience. s/c

Brother Wayne **moved** to disperse interest/dividend checks quarterly. s/c. This is a follow-up to a motion from Executive Committee minutes from March 16, 2018.

#### Combined Accounts

Sister Eileen suggested we take a portion of the \$14,000 in Edward Jones Combined account and establish an allowance for cards and/or awards for the following offices: Chaplain, Lecturer, and Family Activities. Brother Wayne **moved** that Eileen bring a recommendation with budgets to the next Executive Committee meeting.

#### Cost of 2018 Session

Approximately \$8600 in expenses for 2018 ISG session

#### Mileage for Officer's Travel

Sister Mary Ann **moved** to change officer mileage from .545/ mile to .45/mile round trip.  
s/c

Legislative Dinner-Canceled due to lack of participation. There were no fees incurred by hotel.

Grange Day at the Legislature is scheduled for President's Day 2020.

Recess for Lunch 12:25 P.M.

Back in session 1:12 P.M.

#### New Business

National Master Conference Report

Grange Foundation

Rali-Opioids

Request for National Representative

Appleton Grange

Brother Chris read letter from Olna Newlan, Appleton Grange with their wishes to withdraw all funds from their trust account. \$7,605.61 in a CD that matures 5/15/2020. They have \$134 in savings.

Article XI SALE, ENCUMBRANCE OR TRANSFER OF REAL PROPERTY OF SUBORDINATE OR POMONA GRANGES 4.11.1 (4) states "For use in accordance with the general purposes of the Order". Sister Eileen **moved** to allow Appleton Grange to remove their funds, less 10% trustee charge (after the penalty) which will be deposited in ISG general account. ISG will disperse the checks to Jerome Historical Society (50%), Northside Military Museum (25%), Northside Military Museum (25%). s/c

National Grange Background Check Policy for Grangers working with 18 and under  
Sister Eileen read a letter from Samantha Wilkins, National Grange regarding a child protection policy.

Western Leadership Conference in Montana - August 9-11, 2019

\$75 per person – 30 miles from Helena, MT

Western Leadership Conference in Idaho – August 2020

National Grange 2022- Reno, Nevada

Policy on Hemp

Brother Wayne reported Idaho State Representative Troy, presented a bill that has now been sent to the State Affairs committee. He was hoping it would be in conjunction with the Farm Bill.

Treasurer Position

Due to elected Treasurer Don Johnson's passing, the position will be appointed by President Eileen. She will appoint, if he agrees, Warren Eilers until the next regular business meeting in October 2019. The Finance Review Committee will be retained as stands. Brother Wayne **moved** to approve President Eileen's choice. s/c

Due to the above action, we will remove Don Johnson's name from all Idaho State Grange accounts. Warren Eilers will be added to the Idaho State Grange checking account at Idaho Central Credit Union.

#### 1. Letter of Concerns from Ken Thruston

##### a. Officers March

1. Stays ☺

##### b. Piano tuned

1. The hosting Pomona will do their best

##### c. Delegate resolution books

1. ISG will respect resolution deadlines. The deadline is September 1.

##### d. Door Prizes

1. Door prizes are supplied at the discretion of the hosting Pomona

##### e. Wireless microphones

1. We will do our best. If someone would like to donate a microphone or two, please feel free to donate.

##### f. Resolutions, once adopted, are not eligible.

1. We will get back to you....

##### g. Stage rentals

1. The sixth degree needs to be beautiful whether there is a stage or not. ISG does not require a stage be rented.

##### h. Three year in advance



1. Thank you for the reminder.... we will get back to you
- i. Guest Speakers
  1. Thank you for the suggestions. We will look at possibilities before next session.
- j. Special Entertainment
  1. If the banquet could be less formal, appetizers instead of sit down, less expensive and more relaxed. This is up to the hosting Pomona.
- k. Half day Saturdays
  1. Thank you for the input
- l. Resolution writing workshops
  1. Thank you, there is a format on the national grange website.
- m. Resolution committees and non-voting delegates
  1. Noted
- n. RR of O
  1. great suggestion
- o. breakout sessions
  1. we are working on this
- p. Thank you for the input
2. ISG Scholarship
  - a. Brother Wayne moved to fund the Idaho State Grange Scholarship (\$1000) in 2019 to be funded from funds from the Combined funds (Edward Jones). s/c
3. Amanda's visit
  - a. Amanda did the new membership flyer.
  - b. We are set up on Canva to publish the ISG newsletter.
  - c. They worked on the website. Still working on hooking to National's website

#### **For the Good of the Order**

1. Next Executive Committee meeting will be July 16 at 9:00 A.M.

**MOTION TO CLOSE** 4:35 pm. The motion was seconded and was approved by the Executive Committee.

Respectfully submitted, Dianne Holbart, Idaho State Grange Vice President and Executive Committee Recording Secretary

#### **Minutes for the State Executive Committee Meeting Held at Mica Flats Grange July 15, 2019**

The meeting was called to order 8:45 a.m. by Chairman Chris Holbart. Present were District II Committeeman Wayne Foster, Master Eileen Javaux, Overseer Dianne Holbart, District I Committeewoman Mary Ann Knight and Chairman and District III Committeeman Chris Holbart.

Guests in attendance were Jeannie Billmire, State Secretary and Mica Flats Grange member, Lee and Bobbie Northrop, Mica Flats Grange, Joe Axtell, Mica Flats Grange and Rathdrum Grange; Bonnie Mitson, Mica Flats and Bellgrove Grange; Richard Javaux, Pleasant Ridge; Don Heikkila, Harrison; David Terbest and Lavelle Turner ( both from Edgemere Grange).

Opening prayer was offered by Chairman Chris Holbart and members pledged allegiance to the flag.

### Old Business

Master Eileen stated all renovations to Office B in Meridian should be done today. These renovations were approved via e-mail between executive meetings. The total was a little over \$9K.

The space is going to be brokered for us by Cornerstone Commercial Real Estate. This will be done for 6% of the lease price. The market appears to be \$1200 to \$1400 per month. Thanks to Pleasant Ridge for their donation of \$450 to the entry way flooring cost. Cost of the project was \$9458.62 plus the \$450 for a total of \$9908.62.

### **FINANCIAL REPORT**

#### Combined Account

The Pierce Park Scholarship fund is now depleted. There will be no more scholarships offered under their name. Wayne moved that the money for the Idaho State Grange Scholarship come out of the Youth and Junior Account this year and it be \$1,000. Motion seconded and carried.

Wayne moved to approve the accounts for Lecturer and CFA. Motion was seconded and carried.

The Combined account has a total of \$14,137.74. Master Eileen recommended each Department Account start new. Family Activities, \$1000; Lecturer, \$1000, Chaplain \$500, Community Service, \$500. The remaining would be designated for Youth and Junior, \$11,137.74. Motion was seconded and carried. The Department Accounts are used for expenses, not the quarterly allotments.

Latah County Update – they did get their tax exemption status.

Bookkeeper – Eileen talked about the accounts. The categories are confusing at present. Eileen moved that she consult with Sheila Stone, a CPA for Christian Stone, and get back to the committee by e-mail about cost and set-up. Motion was seconded and approved.

Edward Jones – The Idaho State Grange has \$337,000 in accounts at Edward Jones. We can use the interest earned from these accounts. Pierce Park and Cloverleaf's seven years have been met so we can use the money from these two accounts as needed but Locust Grove, Freeman Lake, Dietrich and Hagerman Valley are still within the seven-year timeframe and only the interest is available for use.

Wayne moved to combine Pierce Park and Freeman Lake into one account since they are now available to be used. Account will be named Idaho State Grange/Matured Funds. Chris 2<sup>nd</sup>. Motion passed.

#### ISG Property Building Committee Report

Wayne moved to go into Executive Session. Seconded and passed.

Wayne moved that Executive Session end and meeting be returned to regular meeting status. Seconded and passed.

#### Building Committee Report

Eileen moved that the Building Committee Report be accepted and presented to the body at approved. This report was as a result of a Resolution passed at the 2018 State Session.

Missing Audit Items Report – Sister Bonnie Mitson reported that the bank statements for 2015 and 2016 have been located in the office and they are all accurate. Sister Dianne moved that the information be sent to Brother Harold Eshelman since he was the one that requested them. Sister Mary Ann Knight seconded. Motion passed with Brother Wayne Foster opposing.

### ISG Upcoming Session

Meals will cost approximately \$25, \$18, \$17. Five complementary meals/per day are figured into the cost of our meals (these are for National Reps, Speakers and visiting State Masters). Bonneville Grange has generously offered to pay the \$20 tax/gratuity on all the meals, thus keeping the cost per meal for members down.

There will be break-out sessions for Master, Lecturer, Secretary, Community Service this year.

Western Regional Conference will be held in Idaho in 2020.

Colleen Foster and William Dunne will be attending Western Regional in Montana for Idaho.

### New Business

There was discussion about whether Goals and Awards need to be sent out to everyone in the mail. They will be available at the State Session.

The Chair recognized Sister Jeannie Billmire to speak regarding sending out the Goals and Awards. She is in favor of sending this information out to the Grangers as it is the only way some people will receive it.

Sister Diana Johns from Mica Flats joined the group.

Fewer meetings for Executive Meeting discussion – This will be taken into consideration at State convention time.

Sister Jeannie Billmire was recognized by the Chair to present the new form that will be introduced for Quarterly Report submission. It is compatible with filling in on the computer but will also be sent out in the mail to be used by those people that still submit their Quarterly Report that way.

York Grange requested \$2000 from their account to pay for their delegates and helpers for State Convention. They will also need another \$1000 for charities. Actual amount is \$3300 with Idaho State Grange 10% added in. Master Eileen moved and Sister Mary Ann 2<sup>nd</sup>. Motion passed.

Appleton Grange – Brother Chris Holbart read a letter from members. They have voted to close with only six people left. Brother Wayne moved that the letter to close be accepted. Sister Dianne seconded. Motion passed.

Wayne moved to donate the Charter for Appleton Grange to the Jerome Historical Society. Eileen seconded. Motion passed.

### Report on Oregon State Grange

Eileen and Richard went for three days. Susan Noah was very appreciative. Sister Eileen suggested that Grangers might want to peruse the Resolution Book for ideas for Idaho resolutions.

Salary Study – On off years from the election a Salary Study Committee needs to be appointed. This committee will meet and report at State Session.

Motion has been made to close regular session. Eileen 2<sup>nd</sup>. Motion passed.

Wayne moved that the Idaho State Grange meeting be adjourned. It was 2<sup>nd</sup> and approved.

Meeting adjourned at noon. Lunch was furnished by Mica Flats Grange.

Respectfully submitted,

Jeannie Billmire, Idaho State Grange Secretary

### **Idaho State Grange FOUNDATION BUSINESS**

#### **July 15, 2019 at Mica Flats Grange**

Present were District II Committeeman Wayne Foster, Master Eileen Javaux, Overseer Dianne Holbart, District I Committeewoman Mary Ann Knight and Chairman and District III Committeeman Chris Holbart.

Guests in attendance were Jeannie Billmire, State Secretary and Mica Flats Grange member, Lee and Bobbie Northrop, Mica Flats Grange, Joe Axtell, Mica Flats Grange and Rathdrum Grange; Bonnie Mitson, Mica Flats and Bellgrove Grange; Richard Javaux, Pleasant Ridge; Don Heikkila, Harrison; David Terbest and Lavelle Turner ( both from Edgemere Grange).

Brother Wayne reported there are still funds in Idaho Central Foundation Account. The current balance is \$970. There is \$263 in Savings. There will be a \$1000 check written out of this foundation payable in two payments for this year. The 2019 scholarship was awarded to Alieta Fallon who will be attending Treasure Valley Community College.

Chris moved and Wayne 2<sup>nd</sup> to move out of Foundation business.

### **Idaho State Grange Executive Committee Meeting**

October 17, 2019

#### **Call to Order 9:10 PM**

Opening prayer was given by Brother Chris Holbart

**Eileen Javaux**, President ISG, **Dianne Holbart**, Vice President, (Chair), **Chris Holbart**, Executive Committee District 3, Chair, **Wayne Foster**, Executive Committee District 1, **Mary Ann Knight**, Executive Committee District 2

Prayer was offered by Brother Chris.

Guest:

Warren Eilers, ISG Treasurer

Richard Javaux

Don Heikkila

The Executive Committee minutes from July 15, 2019 were not read. Brother Wayne **moved** to dispense with the reading of the minutes' s/c

## COMMITTEE REPORTS – None

### OLD BUSINESS

Office “B” - Sister Eileen reported the office has been actively being shown since July. There are people interested but the office has not been rented yet.

Brother Wayne reported the apartments are rented. Apartment A should not receive her deposit back because of violating the lease by not giving 30 days-notice. The new renter must give a new deposit and sign a new lease as soon as possible. Wayne will do a walk through with new tenant. Any damages will be taken from deposit of previous tenant. Apartment A need a new dishwasher. Wayne will fix dishwasher.

Sister Eileen sent a response letter to Bonner-Boundary Pomona regarding their financial review request.

Bookkeeping and QuickBooks

- a. There was discussion about the ISG financial status.
- b. Ms. Sheila Stone, the new bookkeeper will set up for our next fiscal year, a brand-new accounting set up with an easier way of reading and running reports.
- c. Sister Eileen will find out the cost of continuing with Ms. Stone and will report to the Executive Committee

### NEW BUSINESS

#### 1. Resolutions

##### b. New Resolutions

1. **Modification to Definition Recognizing Public Schools as A Public Facilities** - The resolution was approved by the Executive Committee. Brother Wayne **moved** to assign AGLE- 06-19 resolution to COBY committee. s/c

##### c. Committee Assignments

#### 2. Financial Reports

##### a. Tom Byrns, Edwards Jones Financial Advisor presentation

1. China is an economic factor
2. Our economy is in great shape.
  - a. Interest rates are going down.
  - b. Oil is still at \$50 a barrel.
  - c. Unemployment is at a 50-year low.
  - d. Housing has slowed down.
  - e. Wages have been improving.
  - f. Market – The Dow is at 26,980 which is near record high. The Dow is made up of the top 30 American industrial companies.

Tom went over the overall financials. C shares have no upfront fees but fees are charged a percentage annually. – hidden fees. Fees, a percentage, are located in the prospectus. Tom moved the C shares from Franklin Income fund to two JP Morgan funds with A shares. A shares will increase return and there is no cost.

Tom suggests moving all ISG Franklin C shares to other A shares which are more stable funds. The fee will be .5%. CD rates are around 2%. He wants to keep American Builder.

Portneuf Grange is requesting that their money be moved to higher risk/income funds.

Portneuf's CD matured on Monday, October 14, 2019 in the amount of \$62,066.33.

The funds were placed in a savings account at Pioneer. Portneuf will write a letter to ISG EC with instructions to proceed.

Brother Wayne **moved** to proceed with Tom's recommendation to move C shares to A shares.

3. The cost for Colleen Foster and William to go to National Youth contest in Minnesota is \$1250.00. The charges were approved by the Executive Committee by email. The money will come from the Youth and Junior department account.

4. Hosting of 2020 State Grange Convention will fall to Kootenai County Pomona. The proposal was emailed to Executive Committee.

5. Sister Dianne **moved** to withdraw COBY-04-19 from resolution book due to conflict with National Grange policies. The motion was seconded and was approved by the Executive Committee.

Mileage - Sister Dianne moved mileage that for officers and directors will exclude the first 50 miles.

The motion was seconded and was approved by the Executive Committee.

7. GIA payments will be reduced, beginning in January, by approximately \$800 this year.

8. Goals for ISG

a. Renting office

b. Membership

9. Sister Eileen would like to hear more from directors and officers regarding membership, community service, ideas for projects, etc.

### **For the Good of the Order**

There will be candidates for the sixth degree.

The next Executive Committee meeting will be October 19 at 7:00 P.M.

MOTION TO CLOSE 12:16 pm. The motion was seconded and was approved by the Executive Committee.

Respectfully submitted, Dianne Holbart, Idaho State Grange Vice President and Executive Committee Recording Secretary

## **Idaho State Grange Executive Committee Meeting**

October 19, 2019

### **Call to Order 7:07 PM**

Opening prayer was given by Brother Chris Holbart

**Eileen Javaux**, President ISG, **Dianne Holbart**, Vice President, (Chair) **Wayne Foster**, Executive Committee District 1, **Mary Ann Knight**, Executive Committee District 2, **David TerBest**, Executive Committee District 3 ([dterbest@gmail.com](mailto:dterbest@gmail.com)) 951-746-8815.

Guest:

Warren Eilers, ISG Treasurer

Gordon Moir

Earl White

Chris Holbart

The Executive Committee minutes from October 17, 2019 were read. Sister Maryann **moved** to accept the minutes as corrected. The motion was seconded and was approved by the Executive Committee.

## COMMITTEE REPORTS – None

### OLD BUSINESS

1. United Heritage will no longer carry insurance ISG liability insurance. Brother Chris read a new quote from Enumclaw. Brother Dave moved to accept the proposal from Enumclaw. s/c
2. Having not heard from Portneuf, Sister Maryann **moved** to leave Portneuf's money in Pioneer until further notice. s/c

### NEW BUSINESS

1. Brother Gordon and Brother Earl from York Grange asked why ISG deducted 10% from their \$3000 request. According to the National Grange Digest 4.11.1 ISG is entitled to a custodial fee.
2. Resolutions
  - b. AGLE-05-19 Tax Exemption Education for State & Pomona Granges with Property will send to National Grange.
3. Brother David **moved** to move \$5000.00 from Pierce Park Edward Jones account to ISG General checking at ICCU. s/c
4. Food Producers membership of \$800 is due January 1, 2020. Sister Maryann **moved** to place in the ISG budget the Food Producers membership to be covered by donations with any additional amount to be covered by ISG. The motion was seconded and was approved by the Executive Committee.

### For the Good of the Order

2. Executive Committee minutes' discussions.
3. Scholarships – ISG will offer a \$1000 this July.
4. An additional water meter could be added to separate irrigation, reducing the sewage charges. Sister Maryann **moved** to investigate an additional water meter cost and installation. Brother David moved to increase the apartment rent by \$50 when agreement and or renewal is signed. The motion was seconded and was approved by the Executive Committee.
5. COBY-02-19 changes the ISG Constitution and will need to be reflected in the JOP
6. The next Executive Committee meeting will be January 24 at 8:00 A.M. mountain.

MOTION TO CLOSE 7:36 pm. The motion was seconded and was approved by the Executive Committee.

Respectfully submitted, Dianne Holbart, Idaho State Grange Vice President and Executive Committee Recording Secretary





## MEMORIAL SERVICE

Prelude		
A Call to Remembrance		Master Eileen Javaux
	"Miss Me – But Let Me Go"	
Unison Hymn		The Old Rugged Cross
Prayer		Chaplain Florence Galland
The Lord's Prayer		Unison
Scripture	Psalms 139	Chaplain Florence Galland
Special Music		Calista Gresick
	Lay Me Down	
Memorial Observances		
Reading of the Names		Secretary Jeannie Billmire
Memorial Reading		Chaplain Florence Galland
Closing Prayer		Chaplain Florence Galland
Taps		

## IDAHO STATE GRANGE OFFICERS AND DELEGATES OF THE GREAT BEYOND

Donald Johnson	Kuna Grange #59
Frank Thompson	Kuna Grange #59
Verda Allen	Nampa Valley #131
Henry Ross	Maple Grove Grange #244
Duane Sorenson	Nampa Valley Grange #131



**Idaho State Grange**  
**Profit & Loss**  
September 2018 through August 2019

	Sep '18 - Aug 19	Sep '17 - Aug 19
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>Sold Granges</b>		
Dietrich Hall - Sale	2,000.00	0.00
Hagerman	0.62	0.00
<b>Total Sold Granges</b>	2,000.62	0.00
<b>Revenue</b>		
Donations Received	1,250.00	0.00
Dues	17,041.26	19,619.11
Duplex Rentals		
Apt A	8,585.00	6,250.50
Apt B	9,656.00	6,900.00
<b>Total Duplex Rentals</b>	18,241.00	13,150.50
Income from Closed Granges	65.18	326.52
Miscellaneous Income	71.75	265.02
Reimbrmnt Supplies-Pins/Sheafs	36.25	0.00
Sale of Z Office Items	0.00	27.00
Trustee Fee Income	751.26	5,516.22
<b>Total Revenue</b>	37,456.70	38,904.37
<b>Interest Income</b>		
ISG-EJones Portneuf	0.02	0.00
Cloverly59 MTH CD -1000	1,034.38	1,012.58
Freeman Lake-Interest/Dividend	47.85	0.00
Hagerman-Int/Dividend	128.19	0.00
ISG-EJones 22174-1-6	171.76	0.00
ISG acct-PFCU	496.91	0.00
Idaho State Grange Int Income	0.00	486.31
Locust Grove/Kings Congregation	19,627.85	12,241.61
<b>Total Interest Income</b>	21,506.96	13,740.50
<b>E Jone Reinvested Dividnds</b>		
Dietrich	0.71	0.00
Dividend -ISG Foundation-Bld Fd	0.00	403.93
Dividend-LG Capital Inc Bldr Fd	0.00	1,660.76
Dividend - LG Franklin	0.00	398.18
Divd-Middleton/P Ridge-Franklin	56.86	670.27
Divd-Middleton/PRidge Am CIC	0.00	677.58
Dividend-New Plymouth - Cash	28.60	124.57
Divd-Orchard PRidge Bldr Fd	0.00	107.78
Divd-Orchard/PRidge Franklin Fd	58.22	123.93
Dividend-Pierce Park - Frankl B	0.00	55.73
Divd-Portneuf Builder Fd CIC	0.00	850.53
Divd-Portneuf-Franklin CIC	0.00	870.49
E Jone Reinvested Dividnds - Other	-559.17	0.00
<b>Total E Jone Reinvested Dividnds</b>	-414.78	5,943.75
<b>Interest Income-PFCU</b>		
PFCU ISG Combined Account	3.55	6.96
Appleton 127		
59 Mth CD Appleton 127-1003	26.27	67.92
<b>Total Appleton 127</b>	26.27	67.92
<b>Central Mesa /Pleasant Ridge</b>		
New Plymouth-0020	0.00	1.15
59 Mth CD New Plymouth-1001	0.00	0.00
<b>Total Central Mesa /Pleasant Ridge</b>	0.00	1.15
<b>Idaho State Grange</b>		
Regular Shares 0001	0.00	2.18

**Idaho State Grange  
Profit & Loss  
September 2018 through August 2019**

	<u>Sep '18 - Aug 19</u>	<u>Sep '17 - Aug 18</u>
<b>Idaho State Grange Foundation</b>		
Regular Savings - 0001	0.00	1.81
59 Mth CD - 1002	0.00	133.55
<b>Total Idaho State Grange Foundation</b>	0.00	135.36
<b>Locust Grove</b>		
59 Mth CD Locust Grove - 1000	153.41	152.72
<b>Total Locust Grove</b>	153.41	152.72
<b>Portneuf</b>		
59 Mth CD Portneuf 1001	942.67	496.18
<b>Total Portneuf</b>	942.67	496.18
<b>York</b>		
Regular Savings 0001	0.00	1.05
59 Mth CD York 1000	0.00	13.81
<b>Total York</b>	0.00	14.86
<b>Total Interest Income-PFCU</b>	1,125.90	877.33
<b>Annual State Session Income</b>	4,993.05	5,400.12
<b>Department Income</b>		
Advertising Income	0.00	2,210.00
Family Activities Income	698.00	0.00
Deaf Awareness Income	396.00	440.00
National Grange/GIA Income	12,600.00	10,900.00
<b>Total Department Income</b>	13,694.00	13,550.00
<b>Total Income</b>	80,362.45	78,416.07
<b>Expense</b>		
Western Regional Conference Reg	170.00	0.00
Western Regional Conference	0.00	150.00
Annual State Session Expenses	14,921.88	15,078.51
Committee Expenses		
Executive Committee	1,726.10	1,899.29
Legislative Committee	0.00	339.85
<b>Total Committee Expenses</b>	1,726.10	2,239.14
Department Expense		
Community Service	93.70	0.00
Chaplain Expenses	14.84	0.00
Deaf Awareness	440.00	0.00
Family Activities Allotment	979.72	852.52
Lecturer	240.27	0.00
Master	4,103.72	5,098.56
Scholarships	500.00	2,800.00
<b>Total Department Expense</b>	6,372.25	8,751.06
Depreciation expense	0.00	1,548.00
General & Administrative Expens		
Accounting/Auditing/Tx Prep	4,166.25	9,100.80
Ag in Classroom - dues	150.00	0.00
Annual Inspection-Fire Ext Co	30.00	0.00
Donations	17,849.79	730.00
Early Withdrawal Penalty-CD	80.00	748.86
Edward Jones overnight charge	0.00	25.00
Food Producers - Dues	800.00	0.00
ICCU Bank Fees	53.00	9.00
Insurance & Bonds	1,572.00	2,359.00
Miscellaneous	299.06	1,271.16

**Idaho State Grange**  
**Profit & Loss**  
September 2018 through August 2019

	Sep '18 - Aug 19	Sep '17 - Aug 18
National Grange - Dues	6,590.50	9,184.00
Notebook/Supplies for Granges	358.80	0.00
Office Supplies for ISG office	1,855.47	1,357.13
PFCU Bank Fees	60.00	0.00
Postage, Mailing Service	541.36	734.46
Printing and Copying	1,725.37	2,753.32
Registration -National	0.00	480.00
Repairs/Maintenance	37.81	0.00
US Bank Equipment Finance	0.00	5,068.84
Web Site	169.95	0.00
Wells Fargo Bank Fee	0.00	108.44
<b>Total General &amp; Administrative Expense</b>	<b>36,339.36</b>	<b>33,930.01</b>
Grange Hall Repairs/Maintenance		
Blanchard	0.00	16,250.00
Clearwater Grange	0.00	7,000.00
Edgemere Grange	0.00	1,261.62
Mica Flats	0.00	5,322.34
Pleasant Ridge #135	0.00	4,540.00
Portneuf	706.52	0.00
<b>Total Grange Hall Repairs/Maintenance</b>	<b>706.52</b>	<b>34,373.96</b>
Grange Hall -Supplies/Utilities		
Dietrich- Utilities	79.18	0.00
Hagerman-Utilities	0.00	81.01
Freeman Lake-Supplies	0.00	783.25
<b>Total Grange Hall -Supplies/Utilities</b>	<b>79.18</b>	<b>864.26</b>
Idaho Grange News		
Contract Services	423.00	1,231.20
Mailing	731.57	822.84
Printing	409.69	473.82
<b>Total Idaho Grange News</b>	<b>1,564.26</b>	<b>2,527.86</b>
Membership Assessment -2019	689.00	0.00
Office Building Expenses		
Insurance	0.00	99.00
Repairs/Maintenance		
Remodel/Paint/FI/Facia/Ceiling	9,908.62	0.00
Janitor Expenses	445.94	420.00
Lawn	289.30	931.50
Repairs/Maintenance	21.19	158.83
Snow Removal	0.00	75.00
<b>Total Repairs/Maintenance</b>	<b>10,665.05</b>	<b>1,585.33</b>
Services & Utilities		
CenturyLink	1,945.96	1,524.30
City of Meridian-140	3,202.83	1,419.41
Idaho Power -0620 "A"	578.71	240.00
Idaho Power-0215 "B"	444.37	751.41
IntMt Gas	622.20	437.63
<b>Total Services &amp; Utilities</b>	<b>6,794.07</b>	<b>4,372.75</b>
<b>Total Office Building Expenses</b>	<b>17,459.12</b>	<b>6,057.08</b>
Payroll Expenses		
Direct Deposit Fee	49.00	56.00
Federal Unemployment Tax	100.54	81.72
FICA	1,695.34	1,822.81
Salaries	22,161.27	23,827.50
State Unemployment	56.95	74.49
Workers Comp Ins	239.00	161.00

**Idaho State Grange**  
**Profit & Loss**  
September 2018 through August 2019

	Sep '18 - Aug 19	Sep '17 - Aug 18
<b>Total Payroll Expenses</b>	24,302.10	26,023.52
<b>Apartment Building Expenses</b>		
Duplex Insurance	1,207.18	918.00
Services & Utilities #A-120	0.00	772.71
Services & Utilities #B-130	0.00	424.36
Property Taxes	1,779.06	1,787.84
Repairs & Maintenance #A	4,920.20	221.27
Repairs & Maintenance #B	3,326.00	319.57
<b>Total Apartment Building Expenses</b>	11,232.44	4,443.75
<b>Total Expense</b>	115,562.21	135,987.17
<b>Net Ordinary Income</b>	-35,199.76	-57,571.10
<b>Other Income/Expense</b>		
Other Income		
ICCU # 4672 Interest	0.75	0.08
ICCU # 2356 Interest	0.00	1.91
ICCU #2757 Interest	0.00	0.38
<b>Total Other Income</b>	0.75	2.37
<b>Net Other Income</b>	0.75	2.37
<b>Net Income</b>	<b>-35,199.01</b>	<b>-57,568.73</b>



**Idaho State Grange**  
**Balance Sheet**  
Accrual Basis as of August 31, 2019

**ASSETS****Current Assets****Checking/Savings****ICCU-ID State Grange Accts**

ICCU checking #4013	18,203.15
ICCU-Maintenance Acct #2757	1,277.50
ICCU-Security Deposit #4672	750.83

<b>Total ICCU-ID State Grange Accts</b>	<b>20,231.48</b>
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**Idaho State Grange Foundation A**

ICCU#9312 ISGF - Checking	970.00
ICCU #9304 ISGF - Savings	263.01

<b>Total Idaho State Grange Foundation A</b>	<b>1,233.01</b>
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<b>Petty Cash</b>	<b>15.85</b>
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<b>Total Checking/Savings</b>	<b>21,480.34</b>
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<b>Total Current Assets</b>	<b>21,480.34</b>
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**Fixed Assets****Land-Bldgs-Equipment**

Land	2,500.00
Paving	6,988.28
Paving Depreciation	-5,601.00
Office Building	43,026.63
Office Building Depreciation	-39,322.00
Office Equipment & Furnishings	23,585.00
Office Equipment Depreciation	-16,714.00
Apartment Building	26,387.93
Apartment Building Depreciation	-22,695.00
Apartment Furnishings & Improv	10,967.88
Apartment Furn & Improv Deprec	-10,716.00

<b>Total Land-Bldgs-Equipment</b>	<b>18,407.72</b>
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<b>Total Fixed Assets</b>	<b>18,407.72</b>
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**Other Assets****Edward Jones 22174-1-6**

Capital One Bk due 2/7/2020	4,992.12
Edward Jones Money M 22174-1-6	4,523.72
Wells Fargo CD	5,004.64

<b>Total Edward Jones 22174-1-6</b>	<b>14,520.48</b>
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**Sold Grange**

Freeman Lake	-50,986.00
Hagerman	-59,630.47

<b>Total Sold Grange</b>	<b>-110,616.47</b>
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**Closed Granges****Edward Jones.****Dietrich 135-22281-1-6**

Dietrich Hall - CD	2,002.90
Dietrich Cash	2.45

<b>Total Dietrich 135-22281-1-6</b>	<b>2,005.35</b>
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**Freeman Lake-135-20825-1-3**

Cash	1,973.70
FL-135-20825-1-3 Cap Inc Blders	24,091.12
FL-135-20825-1-3 Fkln Bal Fd	25,392.98

<b>Total Freeman Lake-135-20825-1-3</b>	<b>51,457.80</b>
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**Hagerman 135-20896-1-7**

**Idaho State Grange**  
**Balance Sheet**  
Accrual Basis as of August 31, 2019

Hagerman - Cash 135-20896-1-7	1,083.69
Hagerman -Am Balanced Fund	12,484.23
Hagerman-Cap Inc Bld 1352089617	11,682.31
Hagerman-Inv CO of Am CI	5,810.74
Hagerman-Frkl Low Dur ttl Retn	15,212.11
Hagerman-FBal Fd1352089617	15,162.63
<b>Total Hagerman 135-20896-1-7</b>	<b>61,435.71</b>
Locust Grove 135-17124-1-7	
LGrove Bank Baroda New York Brh	4,991.32
Locust Grove Money Market	14,855.69
LGrove Iberia CD Mature5/28/21	5,050.91
LGrove MBFINL CD Mature 6/18/20	5,021.99
LG Capital Inc Bldr Fd CI C	69,897.68
LG Franklin Bal Fd CIC	74,108.00
<b>Total Locust Grove 135-17124-1-7</b>	<b>173,925.59</b>
Pierce Park 135-21266-1-7	
Pierce Park Cash	3.96
Pierce Park Capital Inc Builder	26,973.41
Pierce Park-Franklin Balanced	8,939.92
<b>Total Pierce Park 135-21266-1-7</b>	<b>35,917.29</b>
<b>Total Edward Jones.</b>	<b>324,741.74</b>
ICCU.- Accounts	
ICCU - 3989 Locust Grv #118-Sav	177.12
ICCU 2356 60 Mo CD-Locust Gr-C	5,012.20
<b>Total ICCU.- Accounts</b>	<b>5,189.32</b>
Pioneer FCU	
PFCU 59 MTH CD-Wendell/Hagerm-C	179.21
PFCU - 59 MTH CD - Cloverleaf-C	49,123.61
PFCU - Savings Locust Grove-C	59.47
PFCU 59 MTH CD - Locust Grove-C	7,406.41
<b>Total Pioneer FCU</b>	<b>56,768.70</b>
<b>Total Closed Granges</b>	<b>386,699.76</b>
Active Granges	
PFCU	
PCFU-59 MTH CD - Portneuf	61,908.55
PFCU - 59 Mth CD - York-9053-C	395.40
<b>Total PFCU</b>	<b>62,303.95</b>
Edward Jones..	
Idaho St Grange -PR/O/M 2270415	
Cash 135-22704-1-5	169.92
American Cap Bld 22704-1-5	29,972.89
Am Inc Fd Am C 22704-1-5	13,795.49
Frnkln Income 22704-1-5	21,395.07
Frklm Mged Inc 22704-1-5	15,649.49
<b>Total Idaho St Grange -PR/O/M 2270415</b>	<b>80,982.86</b>
Portneuf	
P - 135-17911-1-4 Cash	52.85
P-135-17911-1-4 Builder Fd CIC	14,386.83
P- 135-17911-1-4 Frklm Fd CI C	14,582.35
<b>Total Portneuf</b>	<b>29,022.03</b>
York 135-21263-1-0	
York - Capital Inc Bldr	11,175.15

York - Franklin Balanced	11,935.36	
Total York 135-21263-1-0	23,110.51	
Total Edward Jones..	133,115.40	
Total Active Granges		195,419.35
Investments		
PFCU Reg Shares - ISG - 0001-		25.26
PFCU - 59 MTH CD - ISG - 1001	23,592.97	
Total Investments		23,618.23
E Jones Unrealized Gain/Loss		
Dietrich		-4.64
Freeman Lake Accounts	-2,092.32	
Hagerman Accounts	-9,448.93	
Idaho State Grange Accounts		624.93
Locust Grove Accounts	2,968.71	
Middleton-P Ridge Accounts	4,155.91	
New Plymouth Accounts	4,503.70	
Orchard PRidge Accounts		5.50
Pierce Park Accounts	-1,861.56	
Portneuf Accounts	1,324.42	
York Accounts	-813.64	
Total E Jones Unrealized Gain/Loss		-637.92
Total Other Assets		509,003.43
<b>TOTAL ASSETS</b>		<b>548,891.49</b>
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Security Deposit		750.00
Payroll Liabilities		
Federal Unemployment	53.71	
FICA Liabilities	567.84	
State Unemployment	9.33	
Total Payroll Liabilities		630.88
Total Other Current Liabilities		1,380.88
Total Current Liabilities		1,380.88
Total Liabilities		1,380.88
Equity		
Locust Gr/King Principal pmt		12,899.91
Unrestricted Net Assets		-145,965.79
Opening Balance Equity		715,775.50
Net Income		-35,199.01
Total Equity		547,510.61
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>548,891.49</b>

### OFFICER AND DELEGATE MILEAGE

Master	Eileen Javaux	
Overseerer	Dianne Hobart	456.30
Lecturer	Collen Foster	219.60
Stewart	Oscar Mooney	450.90
Gatekeeper	Gene Cox	210.60
Chaplin	Florence Galland	212.40
Secretary	Jeannie Billmire	
Treasurer	Warren Eilers	209.70
Flora	Alissa Javaux	
Pomona/Community Ser.	Bonnie Mitson	452.70
Ceres/Membership	LanaMarie Bear	261.00
LAS	Fran Robinson	
AS/Deputy	Joe Axtel	462.60
National Rep	Chris Hamp	485.10
Deputy Dist. 1	Warren and Becky	
Deputy Dist. 2	Joe and Ken	
Deputy Dist 3	Lenore Petersen	
Ex. Comm	Chris Hobart	
Ex. Comm	MaryAnn	108.90
Ex. Comm	Wayne Foster	233.10
Membership	Don H.	463.50
Ag	Gordon Moir	
FA Activities	Arlene Ankenman	195.30
Deaf and Heath	Lily	
		<b>4421.70</b>
<b>Delegate Mileage</b>		
Maple Grove		56.70
	Harold and Jackie Eshelman	
Pleasant Ridge		62.40
	Paul Hellinger and Lida Little	
Edgemere		151.50
	David TerBest	
Bonner-Boundary		153.30
	Doug and Maureen Paterson	
Treasure Valley Pomona		64.80
	Richard Javaux	
York		5.40
	Earl and Polly White	
		<b>494.10</b>
		<b>4915.80</b>



## **Initiating Document from ISG President, “Request for Action from Building Feasibility Study Committee”:**

December 16, 2018 Mr. Bert Gumm, Mr. Matt Thornton, Mr. Scott Mitson

Dear Sirs,

At the December 7, 2018 ISG Executive meeting, the committee selected you to be our Building Feasibility Study Committee. As a Committee you will:

- 1) research tax consequences and
- 2) supply the Executive Committee with
  - a) pros/cons and
  - b) a final recommendation as to what would be in the best interest of the Idaho State Grange.

The Executive Committee will provide you with a budget, appraisal, and tools to complete your duties. Due to the distance between the committee members, we will rely on technology for communication. We will meet at the Idaho State Grange Office when necessary. It is our hope that you will:

- 1) have a report by the July Executive Meeting.

The Executive Committee and Treasurer Don Johnson will be available for consultation. I am also recommending that Don Heikkila and Gordon Moir be consultants.

As soon as the appraisal is received you will be notified, and you can proceed.

If you have any questions or concerns, please contact Eileen Javaux.

Faternally,

Eileen Javaux, Master/President  
Idaho State Grange

## **Building Feasibility Study Committee Report:**

### **Section 1. Appraisals of ISG Property and Buildings at 1524 W 8th Street:**

Appraisal 1.) from Ron Ramza, Principal/Broker, Cornerstone Commercial Real Estate, LLC, 1311 N. Main Street, Meridian, ID 83642, phone: 208-367-1500. Received June 25th, 2019; all ISG buildings and full 0.47 acre lot(s) at or near this location:

- a.) \$311,000 total estimated sales value
  - \$157,000 for 1848 sq ft duplex and 0.23 acre lot
  - \$154,000 for 2955 sq. ft office building on 0.24 acre lot

Appraisal 2.) from Ada County Assessor’s Office online website 2019 assessment representing “Market Value as of 1//1/19”; Received June 25th, 2019: all ISG buildings and full 0.47 acre lot(s) at or near this location:

- a.) \$196,900 total county assessed market value
  - \$109,100 for 1848 sq ft duplex and 0.23 acre lot
  - \$87,800 for 2955 sq ft office building on 0.24 acre lot

Note 1: The assessed value of the property (per Ada Co.) has increased dramatically over the last 5 years - from \$128,300 to \$196,900. However, the “assessed value” appears to underestimate actual values in the neighborhood as evidenced by land and residential structure valuations/assessments on adjoining properties. This

IDAHO STATE GRANGE JOURNAL OF PROCEEDINGS

is “helpful” to ISG to keep taxes lower, but probably underestimates a selling price or market value. See detailed Ada County Assessed valuation information below.

2019 Roll	State Category Code	Acreage	Assessed Value 2019	Valuation Method	Code Area
Property	420 COM IMPROVEMENT	0.0	\$57,300	INCOME	03
Property	200 RES LOT OR TRACT	0.23	\$20,500	MARKET	03
Property	210 COM LOT OR TRACT	0.24	\$30,500	MARKET	03
Property	410 RES IMPROVEMENT	0.0	\$88,600	COST	03

year	Assessed Value	Total Taxes	Taxes Paid	Taxes Due	Delinquent*	Tax Data Current as of
2019	\$196,900					
2018	\$152,400	\$1,779.06	\$1,779.06	\$0.00	No	06/18/2019
2017	\$144,900	\$1,787.84	\$1,787.84	\$0.00	No	06/18/2019
2016	\$133,800	\$1,716.62	\$1,716.62	\$0.00	No	06/18/2019
2015	\$128,300	\$1,710.36	\$1,710.36	\$0.00	No	06/18/2019
2014	\$126,200	\$1,679.28	\$1,679.28	\$0.00	No	06/18/2019
2013	\$113,100	\$1,637.92	\$1,637.92	\$0.00	No	06/18/2019
2012	\$115,000	\$1,726.90	\$1,726.90	\$0.00	No	06/18/2019
2011	\$123,500	\$1,690.12	\$1,690.12	\$0.00	No	06/18/2019
2010	\$130,000	\$1,686.32	\$1,686.32	\$0.00	No	06/18/2019
2009	\$145,600	\$1,694.72	\$1,694.72	\$0.00	No	06/18/2019

Note 2: The representative for Appraisal #1 gave the committee some important information regarding zoning. ISG is “grandfathered in” with a partly commercial parcel in a residential zone. Sale of the residential duplex and a splitting of the property would most certainly result in a rezoning to strictly residential also on the office building. No purchaser interested in commercial property would then have an interest in this residential building and lot. So any potential sale would have to be very carefully crafted to maintain the current commercial status of the office building for the purchaser.

## Section 2. Breakdown and Analyses of Resolution Passed at ISG 2018 State Session.

### 2.1 “COBY 06-18 Sale of ISG Offices/Aptmts” - Supporting Analyses of “Whereas” statements

In response to the initial ISG President request for action, the Building Feasibility Study Committee is providing the following analyses of COBY 06-18 “Whereas” statements information, to aid the ISG Executive Board in its July 2019 meeting deliberations pertaining to various alternatives:

- a.) continuing to hold properties for lease/rental income over time, or
- b.) liquidation of real estate assets (buildings and land) to provide immediate cash influx.

2.2 **WHEREAS**, the upkeep on these two sets of aging structures has cost the Idaho State Grange over \$51,000 to maintain and repair between June 2016 and the present [Oct 2018],

Analysis: \$51,000 figure can be broken down as follows:

Year	Structure	Item	Cost	Total Cost
2016	Duplex A Duplex B Office	Misc Repairs Misc Repairs Plumbing Repair	\$8,331.77 \$1,229.96 \$9,095.00	
2017	Duplex A Duplex B Office Office	Misc Repairs Misc Repairs Misc Repairs New Roof Repairs	\$127.68 \$86.25 \$443.68 \$20,000.00	
2018	Duplex A Duplex B Office	Furnace Furnace Misc Repairs	\$264.18 \$319.57 \$115.24	
Total	Duplex A Duplex B Office and Roof Grand Total			\$8,723.63 \$1,635.78 \$29,653.92 \$40,013.33

The \$51,000 figure in the “Whereas” statement includes \$3,600 expenditure for an outside review of ISG finances. \$40,000 would be a more accurate estimate and would equate to an average upkeep expenditure for the last 3-year period of \$13,333 per year. However, this latest three-year period spending/expense is not typical. The six years prior to 2016 had very low annual expenditures. It would be a better estimate of overall annual upkeep expenses if we calculate this based upon \$40,000 plus \$18,958 (per JOPs 2010 through 2015), which is equal to \$58,958 being the total spent over the last 9 years. This would give us an average annual upkeep expense of

\$6,550 per year. However, this is more than compensated for by lease/rental incomes. Annual rental income for each duplex should be \$9,000. Annual lease income for the office lease area could be \$16,800. Total rental/lease income would then be  $(= 9,000 + 9,000 + 16,800) = \$34,800$ . The commercial lease broker (Ron Ramza) provided an estimating factor of 30% for maintenance/upkeep for the Boise/Meridian area. This would be equal to  $(\$34,800 \times 0.30) \$10,440$  per year. In comparison, ISG has only averaged \$7,300 per year for the last 9 years. So, expenditures have been unusually low for the Boise/Meridian metropolitan area. The ISG could estimate long term net income from the rental/lease of the duplexes and office building of an amount equal to \$24,360 per year. So, the main problem expressed by this “Whereas” statement, is that the duplexes and the office /lease area should be consistently managed properly to keep the facilities full and income producing. Maintenance and repairs should not be postponed but occur more regularly. These are a real net income source for the ISG when managed properly.

2.3 **WHEREAS**, the legal costs to recover lost rent from renters who have not stayed current, are included in this total, “Legal fees” paid totaled was \$1171.00 in 2016

2.4 **WHEREAS**, managing these properties takes a significant percentage of the State Master’s work time,

The ISG President gets paid for his/her time. Every Grange President should take a vested interest in their Grange Property, and the time spent managing the property generates operating income for ISG if this part of the job is done well.

2.5 **WHEREAS**, the location of the dual office makes it difficult to keep the second office rented,

This does not seem to be an accurate statement. The office space was rented to Chuck Stanley for travel magazines from 2013 through sometime in 2016/ 2017. ISG has received a proposal to lease the second office for \$1400 per month, with expectation to fill the lease.

2.6 **WHEREAS**, recent technological advances have reduced the originally perceived need to have an apartment onsite available for any elected master from another region in Idaho.

The duplex apartment is no longer maintained to provide a living space for the elected master. The rental/lease income from these properties has significant income potential for ISG. The duplex apartments and the second office should not be allowed to sit vacant.

2.7 **WHEREAS**, due to decrease in number of active granges in Idaho, and due to the increasing costs of building maintenance, the ISG budget has been unduly taxed to meet its expenses,

This conclusion is not supported by the facts. The costs of building maintenance are less than 30% of the income that can be produced from rental/lease of the duplex apartments and the office space. Properly managed, this will result in a net flow of income into the ISG budget, not an expense on it. In actuality, \$52,677 in rental income was reported in the JOPs for years 2010 through 2015, during which time, \$18,958 in repairs and maintenance were reported. This represents a net income of \$33,719 for that period of time. And in addition, this was true even though the income opportunity represented by these properties was not pursued aggressively or thoroughly.

### Section 3. Further Analyses based upon FY2018 Income and Expenditures Report

3.1 Annual Financial Report of 2018 incorrectly overstated ISG expenditures by at least \$34,000. The problem here was that \$34,000 paid out to improve North Idaho Granges was reported as an “expense” item. It should have been reported as coming out of a designated fund - the Bright family donation fund. \$10,000 spent on AC units and parking lot came from Pleasant Ridge funds, not the general ledger.

3.2 The amounts paid out to subordinate granges also show up as ISG expenses but would better be reflected as coming out of their designated fund accounts held in trust for those individual granges

3.3 Income amounts on all investments, cd, savings, should be reported more clearly. For Example: what were the amounts at the beginning of the year and their value at the end of the year, and should reflect the withdrawals, fees and earned interest and where they were redeposited.

3.4 Each account needs to be clearly readable and not commingled together.

3.5 Rental of the Main office area. Should be aggressively pursued. Even with the modest improvements to the existing structure.

This office has the potential of \$14,000 in the first year and perhaps \$17,000 per year thereafter. Duplex rent and income is a significant asset of ISG. The apartments under active rental agreements with paying renters. Income of \$9,000 to \$15,000 has been realized from the apartments in recent years (2010, 2011, 2012, 2013, 2017 and 2018; unknown amounts for 2014, 2015 and 2016).

3.7 Further Possible Considerations/Questions to improve Balance of Income and Expenses:

- a. ISG must increase its cash flow to guarantee its long-term financial position
- b. Get free from the investment accounts that are declining in value
- c. Decrease the budget
- d. Increase fundraising
- e. Replace current paid jobs with volunteers as much as possible
- f. Reduce spending at State Sessions; set a conservative budget and hold in Sessions in grange halls if needed, county fairgrounds, or other less expensive venues.

3.8 Increased Market Value of ISG properties: the market value of these buildings and land increased by \$63,100 over the same 3-year period in question, according to the Ada Co. 2019 assessment (going from \$133,800 to \$196,900; years 2016 to 2019). This figure has not been considered in any of the previous discussions of justification for continued investment in repairs and maintenance of these buildings. The increase in market value is significant and cannot be ignored and will only continue to benefit ISG as long as the property is owned.

Report Completed 07-09-2019

Building Feasibility Study Committee members: Scott Mitson, Matt Thornton, Bert Gumm

[Bert and Scott reviewed ledgers and records; examined the office building, and the exterior of the duplex structures; exchanged comments on items of interest; Matt reviewed and commented through emails; Scott has attempted to collect and summarize various aspects of the committee’s observations, comments, and the initial analyses, and consolidated such to produce this report. **Attachment 1.** Ada County Assessor's Office Parcel Details

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**Land Characteristics for Parcel S1212121150**

Residential acres:	0.23
Commercial Acres:	0.24
Other Acres:	0.0
Street:	None
Sidewalks:	N
Curb-Gutters:	N
Corner:	N

**Commercial Characteristics for Parcel S121212115**

Year Built:	1962
Remodel Year:	0
Business Name:	Idaho State Grange
Number of Floors:	1
Number of Units:	0
Leasable Sq Ft:	2955
Ground Floor Sq Ft:	2955
Total Square Feet:	2955
Total Land Acres:	0.24
Method:	INCOME
Commercial Group Type:	OFFICE - LOW RISE - MERIDIAN - REYR 2013

**Residential Characteristics for Parcel S1212121150**

Year Built:	1973	Porch Sq Ft:	0	Main Floor Sq Ft:	1848
Deck Sq Ft:	0	Deck Covered:	N	Upper Floor Sq Ft:	0
Year Remodel:	0	Deck Sq Ft:	0	Finished Lower Floor Sq Ft:	0
Number of Bedrooms:	4	Deck Sq Ft:	0	Unfinished Lower Floor Sq Ft:	0
Number of Bathrooms:	2.0	Patio Sq Ft:	0	Finished Basement Floor Sq Ft:	0
Number of Fireplaces:	0	Patio Covered:	N	Unfinished Basement Floor Sq Ft:	0
Air Conditioning:	Y	Pool Sq Ft:	0	Finished Attic Sq Ft:	0
Car Storage Sq Ft #1:	792	Deck Sq Ft:	0	Unfinished Attic Sq Ft:	0
Car Storage Sq Ft #2:	0	Total Sq Ft:	1848		
General Purpose Building Sq Ft:	0				

# CONSTITUTION OF IDAHO STATE GRANGE

## Patrons of Husbandry ARTICLE I – NAME

**Section 1.** This Grange shall be known as the Idaho State Grange, Patrons of Husbandry.

**Section 2.** In all its acts, the Idaho State Grange shall be subject to and controlled by the Constitution, Laws and Regulations of the National Grange.

## ARTICLE II – MEMBERSHIP

Subordinate and Pomona is entitled to two (2) voting delegates and each Junior Grange is entitled to one (1) voting Subordinate delegate at the State Grange Session. Effective starting with 2008 session.

**Section 1. Membership** The membership of the Idaho State Grange shall consist of four classes of membership: regular, who are patrons in good standing who hold the Sixth Degree; associate; supportive; and E-Membership.

**Section 2. Voting Members** The voting members at the State Session shall be the Masters of Pomona and Subordinate Granges and their spouses and Junior Leaders, all of them being Patrons, but any such Grange shall elect any member(s) as its representative(s) so elected shall be voting delegates of this State Grange; whereby each the event a Pomona Master happens to also be the Master of a Subordinate Grange, that Master has the choice as to which Grange he/she wishes to represent. (2007)

**Section 3. Classes of Members** Membership at the State Session shall be divided into two classes: voting and honorary. The first-named class shall consist of the representatives and their wives or husbands. The second-named class shall be all other members of the State Grange as enumerated in Section 1. Honorary members shall be entitled to all rights and privileges, including the holding of office, except the right to vote.

**Section 4. Representation** No Pomona, Subordinate or Junior Grange shall be entitled to be represented at any meeting of the Grange unless all sums due this Grange there from are paid up to September 30<sup>th</sup>, next preceding the Annual Session of the State Grange.

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## ARTICLE III – OFFICERS

**Section 1.** The officers of this Grange shall be of the same number and name as provided in the National Grange Laws.

**Section 2.** The regular election of officers shall take place at the annual session held in even numbered years. This election is to begin the morning of the first day of the session after the Grange has opened and roll call taken. (2010)

**Section 3.** Vacancies shall be filled by election by the State Grange, if in session, or at the first meeting after the vacancy occurs. But until such meeting, the vacancy may be filled by appointment by the Master, subject to the approval of the Executive Committee.

**Section 4.** All officers are amendable to this Grange and to be tried by the State Grange for offenses, except Master and his wife or husband, who can be tried only in National Grange.

## ARTICLE IV – MEETINGS

**Section 1.** Effective with the 2006 session, this Grange shall hold its annual meeting the second full week in October of each year.

**Section 2.**

a. The host convention site to be selected three years in advance and reported at the State Grange meeting three years in advance. An adjoining district may assist by invitation of the host district. (1989)

b. All Subordinate Granges within the State shall pay a fee of \$25 to the host Pomona to help defray expenses of the annual session, balance of funds after expenses to be turned over to the Idaho State Grange. (1999)

c. The Executive Committee person from the respective district shall be the person in charge of finding the location in their district.

**Section 3.** Special meetings may be called by the Master and Secretary upon request of the Executive Committee or the written request of 35% of the qualified Subordinate Granges.

**Section 4.** When a special meeting is to be held, the Secretary shall give at least thirty days' notice of the same to the Masters and Secretaries of all Pomona and Subordinate Granges.

**Section 5. Quorum.** Delegate present at roll call from fifty-one percent of the Subordinate and Pomona Granges registered prior to the

opening of the State Session shall constitute a quorum for the transaction of business, but a lesser number may adjourn from day to day. (1992)

**Section 6.** The State Grange will assume and pay the costs incidental to State Session at the discretion of the Executive Committee. If it is necessary to expedite plans, the Executive Committee has authority to delegate the State Master and Executive Committee member from the Host District to meet with the Host Grange to finalize the plans for Annual Session. (2007)

**Section 7.** All members attending the Annual Session of Idaho State Grange pay a registration fee of \$15.00 to be used to offset the cost of the session starting with the 2008 Session. (2007)

## ARTICLE V – DUTIES OF OFFICERS

**Section 1. Master/President** It shall be the duty of the Master to preside at all meetings of the Grange; to see that the officers and members of committees properly perform their respective duties; to see that the Constitution and By-laws of the National Grange, the Constitution and By-laws of the State Grange, and the Rules and Regulations of the Order are obeyed; to appoint, except where otherwise provided for, all committees that may be named by the Grange; and to perform such other duties as pertain to his office or are required by these articles and the usage of the Order.

**Section 2. Overseer/Vice President** It shall be the duty of the Overseer to assist the Master; to preside over the Grange in the absence of the Master, and in case the office of Master shall be vacant, he shall fill it until the next annual meeting. He shall also meet with the Executive Committee and serve as parliamentarian at the annual session at the discretion of the State Master. (2011)

**Section 3. Lecturer.** It shall be the duty of the Lecturer, in addition to the duties prescribed by the Manual, to have charge, subject to the approval of the Master, of the educational and literary work of the Order, to be executed through the Subordinate Lecturers of the State; also to establish such a series of correspondence and reports as will result in a thorough

knowledge of efficient lecture work being done in every Grange in the State.

**Section 4. Steward.** The Steward's duty shall be to have charge of the inner gate and perform such other duties as are prescribed by the Manual.

**Section 5. Assistant Steward.** This officer shall, in the absence of the Steward, assume his duties and perform the duties defined by the Manual.

**Section 6. Secretary.** The Secretary shall make and keep complete and accurate records of all the proceedings of the meetings of the State Grange Annual Session.

**Section 7. Gatekeeper.** It shall be the duty of this officer to carefully guard the gate of the Grange and allow none to enter unless satisfied that he is entitled to do so, unless ordered to do so by the Master.

**Section 8. Chaplain and Lady Officers.** The duties of these officers shall be as defined by the National Constitution and manual.

## ARTICLE VI – EXECUTIVE COMMITTEE

**Section 1.** The Executive Committee of this Grange shall consist of three members, one being elected from and representing each of the following districts:

District No. I: The counties of: Valley, Canyon, and Ada.

District No. II: The counties of: Lemhi, Gooding, Lincoln, Jerome, Cassia, Bonneville, Bannock, and Blaine.

District No. III: The counties of: Boundary, Bonner, Kootenai, Latah and Idaho.

To which shall be added the Master and Overseer of the State Grange as ex-officio members with full voting privileges.

**Section 2.** It shall be the duty of the Executive Committee to attend to the general business transactions of the State Grange; to exercise a general supervision over the affairs of the Order during the interval between meetings of the Grange; to try cases when the State Grange is not in session; and to instruct the State Grange Office in the printing, disbursement of monies, and such other duties as may be imposed upon them by the State Grange.



**Section 3.** The State Grange Executive Committee is further authorized to select and invite speakers to address the State Grange on subjects which the Committee feels are of vital Grange interest.

**Section 4.** The Executive Committee shall affect its own organization, by choosing a Chairman and Secretary. The Chairman is empowered to call meetings of the Committee as the consideration of business and Grange matters may demand and said members shall be notified by written or printed notice at least seven days before the date of meeting.

**Section 5.** The members of the Committee shall receive a per diem as fixed from time to time by the State Grange, and necessary expenses while engaged in the discharge of duties enjoined upon them which shall be paid in full for services and expenses.

**Section 6.** At each annual meeting, the Executive Committee shall make a full report of their acts during the year.

**Section 7.** The Executive Committee shall examine and report the financial status of the Idaho State Grange to the State Grange no later than the first session of the second day. (1995)

## **ARTICLE VII – SUSPENSIONS**

**Section 1.** Any officer of the State Grange, except the Master, who is amenable to the National Grange, who may neglect or refuse to perform the duties of his office, may be suspended from office by at least a (2019) two-thirds vote of the Executive Committee, after a fair and impartial trial by said Committee.

## **ARTICLE VIII – FISCAL YEAR**

**Section 1.** The fiscal year of the State Grange shall end on the thirty-first day of August of each year. (2000)

## **ARTICLE IX – AMENDMENTS**

**Section 1.** This Constitution may be amended at any annual session of the State Grange by a two-thirds vote of all of the voting members present, providing notice of the proposed amendment been filed

with the Secretary and duly read in the Grange before the close of the first day's session.

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## **IDAHO STATE GRANGE BY-LAWS**

### **ARTICLE I – GENERAL PROVISIONS**

**Section 1. Bonds.** The Secretary and Treasurer of State, Pomona and Subordinate Granges shall each give bonds in such sums as provided for by the National Grange, and payable to the Executive Committee. In case of forfeiture, the amount collected on forfeited bonds shall be held in trust by the Committee until the proper officer is installed.

**Section 2. Regalia.** It shall be the duty of members and officers of State, Pomona, and Subordinate Granges to be clothed in proper regalia as soon as the same shall have been provided and the officers to wear their jewels and carry the emblems of their offices when open as a Grange. Only Granges opened in form and working under a charter or dispensation and members of the Order called together by the Master of the State Grange or his deputies for instruction shall be entitled to use the unwritten work of the Order.

### **Section 3. Elections.**

(a) All elections in the Granges shall be by ballot, and a majority of all legal ballots cast shall be necessary for a choice.

(b) The election of the officers of the Idaho State Grange shall start by nominations from the floor for candidates for each office. No nominating speeches shall be made, but the name and Grange of each nominee shall be given, and all candidates present shall be presented on the floor. Each ballot shall have printed on it the title of the office being voted on. Each officer shall be elected upon a separate ballot according to name and rank as provided for in the National Grange Laws.

Anyone who receives the majority of all legal votes cast on the first ballot will be declared elected. If no election is declared, the names of those two candidates having the highest number of all legal votes will be announced and a new ballot taken (2003). The election process will continue until all the officers are elected in like manner. (1998)

**Section 4. Claims.** No claims against this Grange will be allowed or paid unless the same be presented for audit or payment within six

months from the time the same was incurred (1987).

**Section 5. Books.** Each officer in every Grange shall, at the expiration of his term of office, deliver to his successor or other authorized person, when duly installed, all books, papers, moneys, implements, or other property of all description pertaining to his office or belonging to the Grange.

**Section 6. Dues.** Any Subordinate Grange which fails to pay its dues to the State Office for a period of two quarters, shall be considered defunct (unless said Grange has some reason, acceptable to the Executive committee, why such dues have not been paid) and all whatsoever books, papers, regalia, moneys or other property shall immediately revert to the State Grange. Possession and title thereto shall be given to any member of the Executive Committee, or other person duly authorized by them, to be held in trust by the State Grange for use of aforesaid Subordinate Grange, if such Grange shall reopen and again functions as such within a period of seven years. If said Subordinate Grange fails to reopen within the aforesaid seven years, then said property shall be used for the benefit of the Order as the State Grange may direct.

## ARTICLE II – DEPUTIES

**Section 1. Deputies.** The State Master may appoint Deputies, as needed, up to one in each District and General Deputies, as needed. Deputies are to serve a two-year term, unless appointment is sooner revoked. (a) It shall be the duty of Deputies to follow directions of the State Master and to visit Granges in their area and offer assistance when needed. (2008)

**Section 2. Districts.** The Master shall, in connection with the Executive Committee, divide the State into Districts. (2008)

**Section 3. Compensation of Deputies.** The compensation of Deputies shall be fixed by the Executive Committee of the State Grange.

## ARTICLE III – COMMITTEES

**Section 1. Legislative Committeeman.** A Legislative committee person shall be appointed by the Executive Committee of the Idaho state Grange. The term of the Legislative Committee

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person shall run concurrent with that of the State Grange Master unless the appointment is sooner revoked.

## Section 2. Session Committees.

- (a) Session committees shall be appointed by the Master and Executive Committee on or before the tenth day of September of each year from among the Officers, Deputies, Past Masters and representatives of Pomona and Subordinate Granges and spouses of the persons above classified, whom they have reason to believe, will be present at the next session of the Grange.
- (b) To these committees shall be referred such matters as are appropriate for consideration and should any of the appointed members be absent on the first day of the annual meeting; the Master may fill the vacancies as above provided.
- (c) All resolutions must be read to the delegate body exactly as written and each change or amendment requested by the committee or delegate body be voted on separately before it becomes part of the original resolution. The resolution shall then be read and acted upon by the delegate body as amended. Session rules will supersede, if adopted on the first day of session.

**Section 3. Election Committee.** Election Committee members are to be Grange members in good standing, who are non-delegates from their respective Districts, however, if a non-delegate is not present, the State Grange Master may appoint a delegate in good standing from said district to fill this post. (1994)

**Section 4. Special Committees.** Special committees may be appointed from time to time as the Grange may order.

**Section 5. Number and Quorum.** Each committee shall consist of not less than three members. A majority of members shall constitute a quorum for the transaction of business.

## ARTICLE IV – COMPENSATION OF OFFICERS AND MEMBERS

The elected and appointed officers of the Idaho State Grange shall receive a salary, or per diem, or both as set by the delegate body.

A salary study committee shall be appointed and will report on the off-election year. The salary for the State Grange Treasurer was eliminated as of October 30, 1988.

The necessary office equipment and supplies and the necessary expenses incurred while in the service of the Order when away from home shall be determined by the Executive Committee of the Idaho State Grange.

Mileage to state officers, deputies, committee heads, and voting delegates is now in the Grange Policy. (1999)

## **ARTICLE V – DEGREES**

**Section 1. Pomona.** Any 4<sup>th</sup> Degree member in good standing may receive the degree of Pomona from the Grange at the time of its annual meeting upon payment of a fee of \$1.00.

**Section 2. Pomona Affiliation.** Inasmuch as the 5<sup>th</sup> Degree is conferred in each district or at the State Grange Session, it is provided that such 5<sup>th</sup> Degree members may, by presentation of proof of such advancement and by paying the regular fee (\$1.00), be affiliated with the Pomona within whose jurisdiction his or her Subordinate is located.

**Section 3. Flora.** Any 5<sup>th</sup> Degree member may receive the Degree of Flora during the Annual Session of this Grange upon the payment of the fee (\$5.00) fixed by the National Constitution and By-laws.

## **ARTICLE VI – QUORUM AND ORDER OF BUSINESS**

**Section 1. Quorum.** A quorum is made up of delegates answering roll call representing 50 percent plus one of the Subordinate and Pomona granges that are eligible to have delegates and officially registered. If a quorum is not present, Article IX Meetings, By-Laws, digest of Laws, Order of Patrons of Husbandry; paragraph 4.9.4 may be adopted in determining a quorum necessary to conduct business.” The By-Laws of each state shall provide for the number of Subordinate and Pomona Granges necessary for a quorum to conduct business, provided, however, that a State Grange may determine that a delegate to such annual meeting may represent more than one Subordinate or Pomona Grange

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and such Granges will be included in the determination of a quorum”. (2012)

**Section 2. Order of Business.** The Order of Business of each annual meeting of the State Grange shall be as outlined by the Executive Committee and Master, subject to revision by the delegate body.

**Section 3. Resolution.** In order to be presented to the State Grange Session, a resolution must be acted upon by a Subordinate or Pomona Grange in regular session, and one copy sent to the office of the State Grange at least 15 days prior to the opening day of the annual session. They must bear the signature of the Master and Secretary and the Seal of the Grange and include the address of the Grange of origin. (1966)

Resolutions must be plainly typed or written in ink on a separate page. A booklet containing a copy of each resolution shall be prepared and ready for delivery to the delegates of each Grange, Officers, Committee Chairman, and special guests of the Idaho State Grange on or before the opening morning of the session.

At the beginning of the second day of the session, resolution books may be distributed to any Granger who would like a copy as long as they are available. Resolutions may be presented on the floor the first day of the session by a two-thirds vote of the body. (1998)

## **Section 4. Committee Recommendations**

When a committee(s) of the Idaho State Grange become aware of certain information concerning a subject that is not assigned to their specific committee and deem it necessary that the delegates need to discuss this particular subject, the committee(s) may draft a committee recommendation to be discussed by the delegates after the action has been taken on assigned resolutions.

If the delegates adopt a committee recommendation, it is to be handled the same as an adopted resolution. (1995)

## **ARTICLE VII – DUES**

**Section 1.** Each Subordinate grange may pay to the Idaho state Grange the full annual dues with the quarterly report on March 31<sup>st</sup> of each year for each member shown on the roll as of

December 31<sup>st</sup> of the prior year (except for 50 year members prior to January 1, 2001) with the following quarterly reports to be made in the usual manner. (2000) \*Members receiving their Gold Sheaf award after January 1, 2001 shall pay dues.

## **ARTICLE VIII – STATE GRANGE OFFICE**

**Section 1.** The Idaho State Grange Office shall make all necessary returns to the National Grange and keep the accounts of the Subordinate Granges with the State Grange.

**Section 2.** It shall furnish the Subordinate Granges with the necessary blanks upon which to make their quarterly reports, and other matters upon which information is required for the benefit of the Order.

**Section 3.** It shall also keep and publish biennially a complete roster of names, numbers and meeting dates of all Subordinate and Pomona Granges in the state, with the name and address of the Master, Lecturer, Secretary, and appointed officers of each and send a copy to the officers of the State Grange and each Pomona and Subordinate Grange secretary.

**Section 4.** It shall publish, under the direction of the Executive Committee, annually, as early as practical, a complete Journal of Proceedings of the Annual Session of the State Grange with a list of State officers and furnish one copy hereof to all officers as above. It shall report to the State Grange on the first day of each annual session the amount of dues paid by each Subordinate Grange during the year and the number of members as reported for the quarter ending September 30<sup>th</sup> of each year.

## **ARTICLE IX – AMENDMENTS**

**Section 1.** These By-laws may be amended at any Annual Session of the State Grange by a two-thirds vote of all voting members present, providing notice of the proposed amendment has been filed with the Secretary and duly read in the Grange before the close of the first day's session.

## **ARTICLE X – ASSOCIATE MEMBERSHIP**

A person with an interest in the advancement of agriculture, stewardship, and the improvement of rural life may apply for Associate Membership.

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Such a member shall be entitled to receive Grange information, publications and receive the services and benefits available as determined by Idaho State Grange.

An Associate Member will not be required to appear to receive degree work and, therefore, will not be eligible to attend closed meetings of the Grange, hold office, vote or participate in Grange policy making. The associate member will be subject to all the laws, rules and regulations as provided in the Constitution and By-laws of the State and National Granges and may lose membership by suspension or expulsion.

Associate Members may be enrolled by any regular member of the Grange in which the Associate Member will be enrolled. The enrolling member will submit the name of the Associate Member to the Secretary of the Grange.

There will be two types of Associate Members:

1. **State Associate Members** – the Idaho State Grange can enroll Associate Members from areas where there are no Granges and from the jurisdiction of Granges who do not desire to accept Associate Members. The Idaho State Grange Executive Committee, for just cause, can cancel an Associate membership by majority vote at any regular meeting.

2. **Idaho State Grange Business Associate Members** – the Idaho State Grange may accept businesses that desire to support the Grange as Idaho State Grange Business Associate Members.

Annual dues shall be billed to the Associate Members at the same time regular members are billed. Refer to Grange Policy for dues.

## **ARTICLE XI – SUPPORTIVE MEMBERSHIP**

Each Policyholder of an accepted affiliate company of the Idaho state Grange shall be entitled to status as a Supportive Member of the National Grange and of the Idaho State Grange and shall be entitled to all membership services, privileges and benefits afforded Supportive Members as provided in the Digest of Laws of the National Grange at no cost to such policyholder.

A Policyholder, who is a fraternal or Associate Member of the Grange, may, at his or her option and compliance with the Grange's requirements, continue to maintain that status and any compliance with the grange's requirements.

### **POLICY OF IDAHO STATE GRANGE**

The policy statement of the Idaho State Grange may be amended at a regular Executive Board meeting.

- Memorials will be made for State Officers; present, past and members of their immediate families (child, mother or father). Amount to be left to the discretion of the Executive Board members (at least two will be contacted about amount not to exceed \$50.00).
- Bids will be called for on all maintenance work or new equipment that will be above the amount of \$150.00. At least three bids to be considered by Executive Committee Board Members. They will have the right to reject any or all bids.
- Bills will be paid only if a voucher accompanies the billing.
- Members of the office staff and Executive Board Members, as well as the State Master and Overseer shall be bonded to cover any unexpected liabilities. This to be reviewed each year. A social security number and date of birth to be furnished to office upon request.
- Changes in the Goals and Awards will be mailed to ALL Granges, as well as being published in the Idaho Grange News. Deadlines MUST be adhered to as well as rules on all entries.
- All contracts for any State Session must be approved and signed by at least the Master and one other Executive Board Member.
- Scholarship monies will be paid according to the stipulations set up at the time the fund is approved and may be reviewed from time to time for feasibility.
- Department Heads MUST stay within budget.
- Chaplain to send cards and/or flowers to State Officers and Past State Officers and families, with discretion along with State Master.
- Pictures of Sixth Degree and Rose Drill to be taken following the Degree work.
- Mileage to State Officers, Deputies and Committee Directors is paid at \$.45 per mile each way (2018).
- The State Master may approve any expense under \$150.00 without the Executive Committee approval.
- The Secretary's Quarterly Reports are to be sent to the Subordinate Granges from the office by the 15<sup>th</sup> of the previous month, before the end of the quarter.
- The Grange Delegates approved the following monetary items at the 2014 State Session:
  - Master \$10837.50 \$903.12 per month, plus expenses
  - Lecturer \$552.50; \$138.12 per quarter allotment
  - Family Activities \$552.50; \$138.12 per quarter allotment.
  - Secretary \$255.00 For work during State Session
- The annual dues for Associate membership in Subordinate or State Grange in Idaho shall be \$40.00. (1993)
- The annual dues for an Idaho State Grange Business Associate Member shall be \$50.00.
- Fees. The minimum fee for membership in the Pomona Grange shall be \$1.00.
- Dues. The minimum Pomona dues shall be fifty (.50) cents per annum.
- The fee of \$1.00 paid by a new member in a Pomona Grange shall apply to the fiscal year's dues.
- Each Pomona Grange shall pay to the State Grange annual dues of thirty (.30) cents per member, accompanying the annual report of such Pomona Grange.
- Delegate mileage is paid at (.30) 30 cents per mile one way per Delegate couple per Grange. If only one Delegate can attend, that Delegate would still receive the 30 cents per mile one way. (2004) No mileage will be paid to Delegates for the first 50 miles traveled to the convention site. (1988) Only Delegates and State Officers driving their own vehicle, or otherwise incurring expenses to get to the

session, will be reimbursed for their travel, beginning in 1990. (1989)

- Pianist for State Session. State Grange will pay the pianist for room and travel mileage one way for State Session. (Executive Minutes 10/6/2009).
- The annual dues for Subordinate/Community Grange members be \$28.00 (2015)

### **DUTIES OF STATE GRANGE SECRETARY**

Make and keep a complete and accurate record of all the proceedings of the meetings of the State Grange Annual Session.

Sign certificates as necessary after State Office Staff verifies the information and prepares certificates.

Help prepare paperwork for State Grange Session as needed and requested by Office Staff.

### **DUTIES OF OFFICE STAFF OF IDAHO STATE GRANGE**

#### Daily:

Maintain office hours as designated by Executive Committee (such as 9:30 a.m. to 4:00 p.m., Monday, Tuesday and Wednesday).

Close during legal holidays; during State Grange Session; and any emergency reason as deemed by two (2) Executive Board Members. Call for assistance, if necessary.

Pick up mail from post office, open, date and distribute.

Update address changes as necessary.

Record and process quarterly reports as received.

Make receipts for any money received.

Record dues on dues received list.

Record and acknowledge memorials as received.

Handle requests for supplies ordered.

Look up information for 25 and 50-year member certificate requests.

Schedule appointments as necessary to meet with State Master or Executive Board Members.

#### Weekly:

Deposit all monies received.

#### Monthly:

Prepare payroll.

Payroll Federal withholding tax to bank by 15<sup>th</sup> of month.

Reconcile the bank statement.

Acknowledge Gold Sheaf members gained the previous month.

#### Quarterly:

Compute and prepare State withholding tax, sales tax, and unemployment tax forms.

Prepare employer quarterly Federal Tax Return (Form 941).

Send quarterly allotments to State Lecturer & CWA (Jan/April/July/Sept).

Send quarterly estimated tax when required (Form 990-W) (Jan/Mar/June/Sept).

Prepare updated information for AutoSort to mail Grange News.

Prepare for Executive Committee meeting: Agenda, Minutes of previous meeting.

Mail quarterly report forms to Subordinate Secretaries with any enclosures (cipher/dues reports and other correspondence as necessary).

Mail correspondence to Pomona Secretaries as necessary.

Prepare quarterly reports to National Grange.

State Office will copy and distribute edited copies of Executive Minutes and mail to Subordinate and Pomona Secretaries.

#### Annually:

Prepare annual payroll summary.

Idaho State Tax Commission transmittal (Form 956-W).

Idaho w/h Employer's Annual Reconciliation (Form 956).

Prepare and distribute employee copies of Form W-2 by January 31.

File Employer's Annual Federal Unemployment (FUTA) tax return (Form 940-EZ) for the previous year with the IRS.

Send copy of Proclamation from National Master to Governor's Office.

Schedule dinner hosting Senate and House Ag Committees and send invitation letters to them.

Arrange "Open House" at the State Grange Office in December.

#### State Grange Session:

Arrange for name tags and Delegate ribbons.

Handle registrations and monies that arrive for Session.

Work with Department Heads and Committees on programs, etc.

Prepare State Master's address.

Prepare Resolution Books for State Session.

Arrange housing for State Officers and Special Guests.

Attend State Session and handle printing as requested, late registration fees, meal tickets, etc. and deposit money as necessary.

Following State Session, prepare Roster (biennial) and Journal of Proceedings with help as needed, and mail same to all Granges.

### **FLAG PRESENTATION FOR IDAHO GRANGES GENERAL PROCEDURE**

The flag may be presented and retired in the prescribed manner at each regular daily session of State, Pomona and Subordinate Granges, and at such other meetings or occasions as the presiding Master shall direct.

In case hall facilities or absence of regular officers will not permit presentation and retirement of the flag with due grace and respect, the ceremony should be confined to the salute, the flag being placed in its receptacle before the meeting is called to order.

The Grace occupying the center position of the Graces' station shall be the Flag Bearer. The Assistant Stewards, armed with the implements of their office, shall compose the Escort and shall guard the flag.

During the ceremony of presentation and retirement, no one shall be permitted to enter or leave the room. All members not participating in the ceremony shall stand at attention throughout the presentation and retirement, except while saluting as prescribed.

If the flag is presented, it must be done in the following manner and it must also be retired. Granges that present the flag should do so in the regular order of business without instruction from the Master.

### **PRESENTATION OF THE FLAG**

Immediately following the proclamation of the Overseer in the opening exercises, and before the Master calls down, the pianist sounds a chord and follows with an appropriate march. At the first note of the march, the Lady Assistant Steward takes one step forward, faces to the right, and marches until about two paces beyond the station of the Assistant Steward. As she then IDAHO STATE GRANGE JOURNAL OF PROCEEDINGS

faces to the left, the Assistant Steward steps directly forward into line and the Escorts without pause march abreast until they reach a line across the hall in front of the Graces' station. Facing to the left in unison, they march in file along this line until the Assistant Steward reaches a line along the hall in front of the Lecturer's station, the Flag Bearer stepping into line between the Escorts as they pass her station. Facing to the left in unison, they march abreast in close rank until they reach a line crossing the hall about three paces in front of the Assistant Steward's stations and remains there at attention.

The marchers then pivot from the Lady Assistant Steward's position until facing abreast across the hall, march until in line with the altar, pivot again to the left, and march abreast until reaching a position which permits the Flag Bearer to take one step forward and display the flag in its proper position in front of, but not over, the altar. The Escorts assume the position of salute, inclining the staff at arm's length, its lower end beside the right foot and its upper end pointing to the union of the flag, line directed toward the Graces' station.

At the first note of the National Anthem, all members turn toward the flag, assuming the position of salute with right hand placed over the heart and join in singing the first stanza. As marching music is resumed, the Escorts step into line with the Flag Bearer; the marchers pivot to the right, march abreast until in line with the flag receptacle, pivot to the left, and proceed abreast to the line in front of the Graces' station.

While the Escorts halt without turning and the music continues, the Flag Bearer continues forward, places the flag in its receptacle with the stripes pointing toward the Master's station, and steps backward into line. The marchers now face to the left in unison, and march in file until the Flag Bearer is opposite her station; they again face to the left, and the Flag Bearer steps backward to her station while the Escorts march directly to their stations, passing the altar on their respective sides.

At the first note of the presentation march, the Steward, leaving his staff at his station, carries the furled flag to the position from which he is to present it to the Flag Bearer. As the Flag Bearer

steps into line with the Escorts at her station, the Steward raises the staff to a horizontal position, upper end to his right, and unfurls the flag by rotating the staff with his left hand while supporting it with his right. He then lowers the end of the staff to present the flag to the Flag Bearer in proper position to carry. Stepping back into line with the Assistant Stewards' stations, he remains there, giving the salute at the proper time, until the Flag Bearer steps from the Escort to resume her station, whereupon he returns to his station.

### **RETIREMENT OF THE FLAG**

Retirement of the flag takes place without announcement immediately after the salutation in the closing exercise. The same line of marching and facings are used as in the flag presentation, the Escorts marching abreast when traversing the length of the hall and when the flag is being carried, and in file across the hall when the flag is not being carried. Following a chord to announce the retirement, a march is played; at the first note, the Lady Assistant Steward steps forward to retrace the route used in the presentation, the Flag Bearer leaves her station without escort to march to the flag, and the Steward commences his march to the position from which the flag was delivered. The Flag Bearer steps forward with the flag to a position in line with the Graces' station and waits for the Escorts. Reaching her, the Escorts pivot as she steps in front of the Lady Assistant Steward into line and they march abreast across the hall, pivot and continue abreast down the hall to the waiting Steward. Here they pause while the Steward receives the flag, face to the left and march in file across the hall, abreast to the line in front of the Graces' station, in file to the Flag Bearer's station, then all face to the left and return to their stations as in the presentation ceremony. After the Escort leaves his position, the Steward, without stepping back, raises the flag staff to a horizontal position, upper end to his right, and furls the flag by rotating the staff with his left hand, turning the upper side toward him. As the Flag Bearer leaves the Escort to step to her station, the Steward, carrying the furled flag, returns to his station.

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### **REMARKS**

In large halls, it may be desirable for the Assistant Steward, in beginning the presentation and retirement marches, to fall into line behind the Lady Assistant Steward and march behind her farther toward the side of the room before turning towards the Masters' station. Depending upon the size of the hall, it may be necessary for the Steward to commence unfurling the flag before the Flag Bearer joins the escort; he should complete the unfurling and be ready to present the flag by the time the escort reaches his position. If the stations of the Master and the Graces are on a raised platform, the Flag Bearer, after placing the flag in its receptacle, does not rejoin the Escorts, but proceeds by the most appropriate route to her station. The route followed by the Bearer in placing the flag, and in joining the Escorts with the flag during its retirement, depends upon the placement of steps leading to the platform. In carrying the furled flag, the Steward grasps the staff at the balance in his right and holds it diagonally across and in front of him, his left hand near the lower end of the staff. In carrying the unfurled flag, the Flag Bearer holds the right arm straight down by the side with the right hand grasping the lower end of the staff, the left arm across the body with the left hand supporting the staff so that the flag is carried at the side rather than in front, the staff inclined forward at an angle of forty-five degrees.





## REQUIREMENTS FOR HOSTING STATE GRANGE SESSION

The following is an outline of the program to be followed by the Pomona Grange entertaining the State Grange Annual Convention:

- Arrange for a hall, committee and display rooms and a place for the Lecturer's Open Meeting. The Executive Committee will designate the Headquarters and reserve all rooms for Officers.
- Make registration arrangements under supervision of the State Grange Office Staff.
- Arrange and secure teams for the exemplification of the Degree work in cooperation with the State Master and Executive Committee.
- Arrange for a pianist who will be in attendance at all times.
  - Be the responsibility of Host Pomona for the pianist.

Be responsible for song leader.

- Arrange for corsages and boutonnieres for the officers, spouses, and distinguished guests for the Membership Banquet and for the presentation of the Sixth Degree. The State Grange will be responsible for the Gold Sheaf and Memorial Service flowers.
- Be responsible for items in the tote bags and door prizes.
- Arrange for snacks for the hospitality room.
- Pomona to furnish enough additional Gatekeepers to man all doors during the Session and give the Executive Committee a recap of their total cost of the Session.



## CONSTITUTION OF IDAHO STATE GRANGE

### THE POMONA GRANGE ARTICLE I

#### Section 1. Charters.

Charters for Pomona Granges shall be issued from the National Grange.

Applications for Charters shall be made to the Secretary of the National Grange and be signed by the person applying for the same and be accompanied by a fee of \$5.00. The number shall not be less than thirteen persons of whom there shall be not less than four of either sex. They shall all be Fourth Degree members in good standing in the district or county where the Grange is to be organized.

On such application being received setting forth (1) that the good of the Order requires the organization of a Pomona Grange in the county or district; (2) that a suitable room will be provided with the necessary paraphernalia for the convenience and work in such degree; and (3) the Master of the State Grange to provide for the organization and instruction of such Grange in accordance with Ritual of the Fifth Degree, adopted by the National Grange.

On the reception of the certificate of the officer or deputy perfecting the organization, that such Grange is organized, and charter shall be issued in due form. The deputy or other officer, before completing the organization, shall see that the room provided is in proper order and suitably arranged; that the officers are duly elected and installed, and that the membership fees are paid to the Treasurer of the new organization. It shall be his duty to instruct all officers in their several duties in the work of the degree. He shall be entitled to receive a reasonable compensation for such service.

**Section 2. Officers.** The officers of the Pomona Grange shall be the same as in the Subordinate Grange and their rank and duties shall be such as are provided for in the Manual of the Fifth Degree. Pomona Granges shall elect their officers on or after July 1<sup>st</sup> and before October 1<sup>st</sup> for a two-year term on even-numbered years beginning with 2006. (2005)

**Section 3. Membership.** Any Fourth-Degree member in good standing, on filing an

application in due form, shall, on being duly elected by majority vote, be entitled to the Degree of Pomona and membership in the Pomona Grange.

**Section 4. Meetings.** Pomona Granges shall meet once in three months and may hold intermediate meetings as may be deemed necessary for the good of the Order.

**Section 5. Fees for Membership.** The minimum fee for membership in the Pomona Grange shall be \$1.00.

**Section 6. Dues.** The minimum annual dues shall be fixed by the State Grange.

**Section 7. Reports.** The Secretary of the Pomona Grange shall report annually to the Office of the State Grange in a similar form and manner as from Subordinate Granges, and pay annual dues of 30 cents for each member to the State Grange, which payment shall constitute the whole of dues from the Pomona Grange to the State or National Grange.

**Section 8. Pomona Membership in Good Standing.** To be members in good standing in a Pomona Grange, they must be in good standing in a Subordinate Grange. Members who drop their standing in the Subordinate Grange shall automatically lose their good standing in the Subordinate Grange and shall automatically lose their good standing in the Pomona Grange, provided that reinstatement in the Subordinate Grange within a period of two years shall automatically reinstate them in the Pomona Grange without vote of the Pomona. Members must remain in good standing to vote or hold office.

It is further provided that to facilitate the work of the Pomona Secretary, lists of Subordinate members in good standing in the various Subordinate Granges belonging to each Pomona shall be furnished the Pomona Secretary by the Subordinate Secretary on forms furnished by the State Office. These lists shall be submitted at the end of each quarter.

**Section 9. Applications.** Person applying for membership in Pomona Granges shall do so in the form prescribed by the State Grange, and they shall apply to the Grange in their own district. Should they desire to join a Grange

outside their district, they shall first obtain the consent of the Grange claiming the jurisdiction.

**Section 10. Pomona Grange Affiliate**

**Membership.** A Fifth-Degree member may not be a member of more than one Pomona Grange at the same time except that a member of a Pomona Grange may be elected to membership in one additional Pomona Grange as an Affiliate Member. A proposal for affiliate membership and election thereto shall be the same as provided in proposal for membership. Such Affiliate Members shall pay the applicable membership dues and be entitled to hold office and vote in the additional Pomona Grange, provided Affiliate Members shall be clearly designated as such in reports to the Secretary of the State Grange. Such Affiliate Members shall not hold the same office in two Pomona Granges. (1987)

**Section 11. Demits.** A member is entitled at any time to a demit as a matter of right, if in good standing, and clear on the books. A demit shall remain in force for six months from date of issue and shall show the date to which dues have been paid. Members having such cards may be admitted to membership in another Pomona Grange but shall be subject to the same form of petition and ballots as those first applying for membership.

**Section 12. Business.** Reports in regard called for by the State Grange must be made promptly and with as much exactness as possible and certified to by the Master or Secretary.

**Section 13. Communication.** All information sent to the Pomona Grange shall be communicated to the members without unnecessary delay, and through them to the Subordinate Granges in their district. All members of Pomona Granges shall be on the alert to aid the Subordinate Granges in their district and shall be prompt in communicating to them all matters affecting the interests of the Order.

To this end, they shall attend all the meetings of the Subordinate Grange with punctuality and by their example and influence, encourage the members in accordance with the design and purpose of the organization.

**Section 14. Restrictions.** Sectarian and partisan questions will not be tolerated as subjects of discussion in the Pomona Grange, and no political or religious test for membership shall be applied.

**Section 15. Discipline.** The same rules of discipline as obtained in the Subordinate Grange shall apply to Pomona Granges, except that their jurisdiction shall apply only to Fifth Degree members against whom charges shall have been duly preferred in accordance with the usages of the Order.

**Section 16. Suspension.** When any officer (except the Master) fails or refuses to perform the duties of his/her office properly, that officer may be suspended or removed, after a fair trial by vote of the Grange.

**Section 17. Meetings.** Pomona Grange must be opened in the Fifth Degree and may later work in the Fourth Degree. Pomona Granges have authority to confer the Fifth Degree upon candidates for membership.

**Section 18. Annual Word.** No member of a Pomona shall receive the annual word who is not clear on the books of their Grange at the beginning of the calendar year.

**Section 19. By-laws.** Pomona Granges may make such By-laws for their own government (not to conflict with this Constitution or the Constitution of the State or National Grange) as they may deem best.

**Section 20. Amendments.** This Constitution may be amended at any regular meeting of the Grange, provided that notice in writing has been given of the intention to amend at a previous meeting. A two-thirds majority of all present must vote in favor of such proposed amendment and the vote shall be taken by ayes and nays or by a division.

#### **POMONA GRANGE BY-LAWS**

##### **ARTICLE I – TITLE**

**Section 1.** This organization shall be known as the \_\_\_\_\_ Grange No \_\_\_\_ Patrons of Husbandry.

##### **ARTICLE II – FEES AND DUES**

**Section 1. Fees.** The minimum fee for membership in a Pomona Grange shall be \$1.00.  
**Section 2. Dues** The minimum dues shall be fifth (50) cents per annum.

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**Section 3.** The fee of \$1.00 paid by a new member in a Pomona Grange shall apply to the fiscal year's dues.

**Section 4.** The fiscal year of the Grange shall end on December 31. Each Pomona Grange shall pay to the State Grange annual dues of thirty (30) cents per member, accompanying the annual report of such Pomona Grange.

#### **ARTICLE III – EXECUTIVE COMMITTEE**

**Section 1.** The Executive Committee of this Grange shall consist of the Masters of the Subordinates, who are Pomona members, to which shall be added the Pomona Master and Secretary as ex-officio members.

**Section 2.** They shall attend to the general business of this Grange and have a general supervision over the affairs of the Grange during its recess. They shall instruct the Secretary regarding disbursements and attend to such other duties as may be imposed by the By-laws.

**Section 3.** At each annual meeting, the Committee shall make a full and complete report of all their transactions during the year.

#### **ARTICLE IV – COMMITTEES**

**Section 1.** All committees shall consist of three members, to be appointed, two by the Master and one by the Overseer, unless otherwise ordered.

#### **ARTICLE V – AMENDMENTS**

**Section 1.** These By-laws may be altered or amended at any regular meeting of the Grange by a two-thirds vote of the members present; provided, notice to amend shall have been given in writing at some former regular meeting.

### **CONSTITUTION OF IDAHO STATE GRANGE SUBORDINATE (COMMUNITY) GRANGES ARTICLE I**

**Section 1 Application for Membership** All applications for membership shall be made in form prescribed by National Grange and accompanied by the proper fee. When a petition is received by a Grange from a person living near the meeting place of another Grange, the Grange nearest the residence of the application shall be consulted before admitting the petitioner.

**Section 2. Fees.** Applicants for membership in Subordinate Grange shall pay a fee which shall not be less than \$3.00. Junior Grangers graduating into Subordinate Granges and boys and girls under 18 shall pay a fee of not less than \$1.00 (1980). The amount of fee to be specifically set by the By-laws of each Subordinate Grange. All applications shall be accompanied by such fee set and one quarter's dues in advance. Applications for Charter of a new Grange shall be signed by persons applying for same and shall pay a fee of \$1.00 according to the National Grange Digest.

### Section 3 Dues

The minimum regular annual dues in a Subordinate Grange shall be \$28.00, paid in advance, effective 1-1-08, and each Grange may otherwise regulate its own dues which must be set up in their By-laws. (2007)

All dues are payable in advance at the first meeting in January and no member of a Subordinate Grange shall receive the Annual Word who is not clear on the books of his Grange at the beginning of the calendar year. A Subordinate Grange, by a majority vote at a regular meeting, may suspend a member who is delinquent in the payment of dues for one quarter or more. Such action shall be taken upon report of the Secretary, showing the amount of the delinquency and showing that the delinquent member has been contacted at least three times before the vote to suspend.

A member, suspended for non-payment of dues, may be reinstated within one year, in the Grange from which suspended by a majority vote. Such application for reinstatement shall be accompanied by a fee of \$1.50. Such reinstatement within one year shall be deemed to restore and maintain continuous membership status.

The State Office shall see that the dues payable to the State Grange are promptly paid and in case the dues remain delinquent two quarters, the delinquent Grange shall be reported to the Master of the State Grange, who shall make another effort to collect the same in person; but if said dues are not paid at the expiration of thirty days from date of Master's notification, it shall be his duty to advise the Master of the National IDAHO STATE GRANGE JOURNAL OF PROCEEDINGS

Grange, and if, in his judgment, the facts warrant it, recommend the suspension or revocation of the said Charter of said Subordinate Grange. A Grange whose Charter has been revoked or suspended may petition the State Grange for reinstatement.

### Section 4. Election to Membership

When an application, as provided in Section 1, shall have been received at a regular Grange meeting, it shall be recorded. A ballot must be held on an application unless it is withdrawn. An application can be withdrawn any time before a ballot is ordered thereon, and all dues and fees paid thereon may be returned to the applicant. A Subordinate Grange is under no obligation to return the application fee to a candidate who fails to appear for initiation or conferral of the official Grange obligation.

The only way a person can legally be elected to Grange membership is by paper ballot. A ballot must be taken upon the application after all fees have been paid. It shall require 3 or more negative votes to reject an application. If less than 3 negative votes appear, the candidate will be declared elected. If a tie exists, the Master must say, "Since it is possible that a member may have cast a ballot carelessly or by mistake, the ballot will be taken again", whereupon another ballot will be immediately taken. If a tie exists again, the candidate is rejected, and the ballot cannot be reconsidered or repeated unless a member voluntarily declares that a vote was cast by mistake. Upon receiving such advice, the Master may immediately order another ballot.

After an eligible candidate has been legally elected, said candidate is entitled to initiation unless objection is made, the nature of the objection stated, and the objection sustained by a majority vote of the Subordinate Grange; or an objection thereto in writing, signed by three members of said Grange, filed with the Secretary, which objection must state that the cause thereof has arisen since the date of the applicant's election and the objection sustained by a majority vote of the Subordinate Grange. From and after the date of acceptance by ballot, all applications for membership in any Subordinate Grange shall be held pending

initiation of the candidate for a period not exceeding one year, at the end of which time said applicant shall be formally notified that unless a valid excuse for not having appeared is filed, the application will be destroyed and its approval considered null and void and the application fee will be forfeited.

The application of a candidate shall not be the subject of debate at a meeting of a Subordinate Grange. (1987)

### **Section 5 Demits**

Any member in good standing and clear on the books of the Grange is entitled to a demit upon application, therefore.

Applications for demits must be made in writing at a regular meeting of the Grange, and if the fees and dues are paid, and no charges preferred against the applicant, the Grange cannot legally refuse to grant the same.

A demitted member cannot receive the annual word, or any degree instructions, or be elected to or hold office in the Grange.

A demit disconnects a member from his Subordinate Grange, leaving him a member of the Order during the lifetime of his demit, and amenable to the Grange in the jurisdiction of which he resides. A demit shall remain in force for six months from date of issue and shall show the date to which dues have been paid. (1988)

A member holding a demit may, with the consent of the Grange in the jurisdiction of which he resides, join another Grange, but must submit to all the requirements provided in the Rules and Regulations of the Order. A member holding a demit cannot be driven out of the Order by unfriendly legislation of the Grange having jurisdiction. It must either release jurisdiction or receive the member back into the Grange.

Charges may be preferred against a member of the Order holding a Demit by any member in good standing, and the Grange having jurisdiction must try the case and declare a verdict.

Application by Demit. Members who hold an unexpired demit may, upon application, accompanied by proof of previous membership and the payment of the balance of his yearly dues from his former Grange, be admitted to

membership in any Grange in whose jurisdiction they may reside, by a majority vote of the Grange. Such application and proof shall be referred to a committee who shall report at a subsequent meeting and a vote shall be taken by paper ballot.

### **Section 6 Membership**

A Delinquent Member is one whose dues are not paid in advance. Special significance shall be given to delinquent members who are one or more quarters in arrears; by this token, they shall be declared not in good standing and are not entitled to vote or hold office, not sit in Grange meetings, unless they have, previously to their present status, received the Annual Word.

Delinquent Members, unless dropped, may become reinstated without vote of the Grange, by the payment of all back dues and current dues in advance.

A member who has been dropped from the roll for the non-payment of dues has been severed from the Grange and may be reinstated by making a regular application accompanied by the regular initiation fee and balance of the yearly dues in advance. Such application shall receive the same procedure as application for new membership, excepting that the ballot shall be a paper ballot and a majority of all voting shall elect. Provided further that this section shall not apply to past members who have been dropped after due trial for cause and convicted.

An Unaffiliated Member is one holding an expired Demit, or a former paid-up member of a Grange which has surrendered its Charter, whose dues were paid up to the time of such surrender.

An Unaffiliated Member may be admitted to membership upon making application, paying a fee of one dollar (\$1.00) plus balance of the yearly dues in advance. Such application shall be treated the same as the application of a new member, except that the vote shall be taken by paper ballot and a majority of all ballots cast shall elect.

Subordinate Grange Affiliate Membership. A Fourth-Degree member may not be a member of more than one Subordinate Grange at the same time except that the Fourth-Degree members may be elected to membership in one additional Subordinate Grange as an Affiliate Member. A

proposal for Affiliate membership and election thereto shall be the same as any proposal for membership except election to membership shall be by majority vote by paper ballot. Such Affiliate Member shall pay the applicable membership dues and be entitled to hold office and vote in the additional Subordinate Grange, provided that Affiliate Members are clearly designated as such in reports to State and National Grange; and further provided such Affiliated Members shall not hold the same office in two Subordinate Granges at the same time.

**Subordinate Grange Associate Membership.** A person with an interest in the advancement of agriculture, stewardship, and the improvement of rural life may apply for Associate Membership. Such a member shall be entitled to receive Grange information, publications and receive the services and benefits available as determined by Idaho State Grange.

Each Subordinate Grange shall make the decision if it wishes to receive Associate Members. Persons meeting the membership qualifications of Section 1 may be enrolled as Associate Members.

An Associate Member will not be required to appear to receive degree work and, therefore, will not be able to attend closed meetings of the Grange, hold office, vote or participate in Grange policy making. The Associate Member will be subject to all the laws, rules and regulations as provided in the Constitution and By-laws of the State and National Granges and may lose membership by suspension or expulsion. Associate Members may be enrolled by any regular member or agent of the Grange in which the Associate Member will be enrolled. The enrolling member will submit the name of the Associate Member to the Secretary of the Grange.

There will be two types of Associate Members: **Subordinate Associate Members** – Associate Members who live within the jurisdiction of a Subordinate Grange which has voted to accept Associate Members.

**Subordinate Supporting Business Associate Members** – Subordinate Granges may accept businesses in their jurisdiction that desire to

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support the Grange as Subordinate Supporting Business Associate Members. The annual dues for Associate Membership in Subordinate or State Grange in Idaho shall be \$25.00. The annual dues for a Subordinate Supporting Business Associate Member shall be \$40.00. (1993)

Each Subordinate Grange shall report the number of Associate Members who have been added or dropped from the roll during each quarter. The Secretary shall accompany each report with a remittance of \$6.00 for each Associate Member at the beginning of each quarter for which the report is made.

Association Membership dues shall be collected on a quarterly prorated basis. Annual dues shall be billed to the Associate Member at the same time regular members are billed. Annual Associate Membership dues are due and payable January 1 of each calendar year. Upon failure to pay annual dues, an Associate Member is to be dropped in the same manner as a regular member.

**Section 7. Divulging Action of Grange.** No member or visitor shall divulge improperly the rejection of a candidate under penalty. It shall be the duty of the Master to read this section immediately after the rejection of a candidate, for the information of all members present.

#### **Section 8. Meetings.**

A regular meeting is any meeting fixed by the By-laws or standing rules of the Grange. A Grange must hold at least one regular meeting each month. The By-laws must fix definitely the day and hour for all regular meetings. Special meetings may be called by the Master or by vote of the Grange for special purposes named in the call, and no other business can be legally transacted there unless so specified in the call.

**Section 9. Quorum.** Seven members shall constitute a quorum. No Grange can be opened in due form with less, but a lesser number may adjourn from time to time until a quorum is present.

#### **Section 10. Officers.**

The officers of a Subordinate Grange shall be of the same number, name and rank as those provided for in the National Grange.

The election of officers shall take place at a regular meeting after July 1<sup>st</sup> or after and before October 1<sup>st</sup> of even numbered years beginning in (2006). The names of officers-elect shall be reported to the State Grange at once.

The installation of officers shall take place as soon after elections as practicable, and before State Session.

**Master.** The Master shall preside at all meetings of the Grange and conduct the same according to the best of his ability, under the rules of the Order and general parliamentary law. He shall open and close the meetings in due form and decide all questions arising in the Grange, subject to appeal.

He shall also see that all reports required by the State Grange from his Grange are promptly made. At the close of his term of office, the Master shall make an annual report, recapitulating the work of the past year, and recommending measures for the year to come.

**Overseer.** The Overseer shall assist the Master in his duties, and in his absence take the Master's place and duties.

**Secretary.** The Secretary of each Subordinate Grange shall report to the office of the State Grange promptly at the end of each quarter the number and names of all persons initiated, suspended, or expelled during the quarter, and pay to the office of the State Grange \$1.50 for each man and woman and fifty cents for each boy and girl under 18 initiated during the quarter. The Secretary shall also pay to the State Grange quarterly dues of \$6.00 for each member carried on the roll one full quarter. The report of the Secretary shall be approved by the Master of said Grange. (2007)

Each Secretary shall also promptly report to the office of the State Grange the name of the Master, Secretary and Lecturer elected at the annual election, and their post office address; also, elections to fill vacancies in those offices. The Secretary is custodian of the seal of the Grange and responsible for its use and safekeeping. It should never be used for private or individual purposes.

In case the Grange becomes dormant, he shall return the seal, charter and manuals to the office

of the State Grange on demand of the Master of the State Grange.

The Secretary of the Grange shall immediately report to the Secretary of each neighboring Grange every instance of suspension or expulsion of a member who has been tried or convicted upon charges; and, in case of removal of the member, the Grange next to his new residence should be notified.

**Lecturer.** It shall be the duty of the Lecturer to lead in the literary program and the educational work of the Grange. The Lecturer shall also report twice a year to the Lecturer of the State Grange, upon blanks provided for that purposes, giving full information in regard to the character of the Lecturer's work that is being carried on in his Grange.

**Steward.** The Steward has charge of the inner gate, in which, as in all other duties, he is assisted by the Assistant Stewards, whose positions are: Assistant on the right and Lady Assistant on the left of the Overseer.

The further duties of the officers of a Subordinate Grange are defined by the Manual and Constitution of the Order, the Digest of the National Grange, and the By-laws of the Subordinate Granges not in conflict therewith.

### **Section 11. Appeal.**

Any member of a Subordinate Grange has the right to appeal from the decision of the Master of the Grange, but if the Grange sustains the Master, no appeal to the State Grange can be taken. But, if the Grange does not sustain the Master, he (the Master) may appeal from such decision of the Grange, or if the Master refuses to obey the decision of the Grange, the Grange may by majority vote appeal from such action to the Master of the State Grange.

During the pendency of any appeal, the decision of the Master is supreme law of the Grange and is to be respected as such until the same has been overruled by the Master of the State Grange.

**Section 12. Trials.** All trials shall be conducted in accordance with the rules and regulations recommended by National Grange. (See Digest).

**Section 13. Amendments.** This Constitution may be amended at any regular meeting of the Grange, provided that notice in writing has been given of the intention to amend at a previous

meeting. A two-thirds majority of all present must vote in favor of such proposed amendment and the vote shall be taken by ayes and nays or by a division.

## **SUBORDINATE GRANGE BY-LAWS**

### **ARTICLE I – NAME OF GRANGE AND TIME OF MEETING**

Section 1. The name of this Grange is \_\_\_\_\_ Grange No \_\_\_\_\_ of the Patrons of Husbandry of Idaho.

Section 2. This Grange will hold regular meetings on the \_\_\_\_\_ And \_\_\_\_\_ of each month, beginning at the hour of \_\_\_\_\_.

Section 3. Special meetings may be called by the Grange at a meeting previous, or by the Master. Due notice of each of such meetings shall be given by the Secretary by postal card addressed to the head of each family represented in the Grange. No business shall be transacted at such meetings unless specified in the call.

Section 4. Receiving applications or balloting for candidates, granting demits, preferring charges, election of officers, suspension or expulsion of members can only be done at a regular meeting.

Section 5. The fiscal year shall end December 31.

### **ARTICLE II – ELECTIONS**

Section 1. All elections, other than membership, shall be by written ballot, and it shall require a majority of all votes cast to elect.

Section 2. In any or all elections, nominations of candidates for the various elective officers may be made, providing that no nominating speeches shall be made. A motion to close nominations is never in order and members may vote for a member whether the member's name has been placed in nomination or not.

Section 3. The election of officers shall take place at a regular meeting July 1<sup>st</sup> or after and before October 1<sup>st</sup> of even numbered years beginning in 2006, and the names of officer's elect shall be reported to the office of the State Grange at once (2005). The installation of officers shall take place as soon after the election as possible.

### **ARTICLE III – DUES**

Section 1. Each member shall pay the sum (fixed by each Subordinate Grange) which is due and payable at the first meeting in January of each year.

Section 2. No member shall be entitled to vote in any meeting unless he is in good standing in his Grange.

### **ARTICLE IV – STANDING COMMITTEES**

Section 1. The Standing Committees of this Grange shall consist of an Executive Committee and Committees on Finance, Women's Activities and other Standing Committees listed in the Manual. The Executive Committee shall consist of three members and the Master and Secretary, who shall be ex-officio members. The Executive Committee shall be elected by ballot at the time and place of the regular annual election of officers. The other committees shall be appointed by the newly installed Master and Overseer and shall serve for two years. (2000)

Section 2. The Executive Committee shall have general oversight of the business of the Grange during the interval between the meetings.

Section 3. The Finance Committee shall consist of three members, and it shall be their duty to inspect and approve all bills and accounts after they have been read in open Grange and before being paid. They shall examine the books and vouchers of the Secretary and the Treasurer and report the financial condition of the Grange twice each year, at the last meeting in January and July.

Section 4. The Committee on Women's Activities shall have charge of the hall and have general care over all the schemes of decoration, and such other duties as shall be deemed of interest in promoting the beauty of the hall and increasing the attendance at meetings of the Grange.

Section 5. The Relief Committee shall consist of the Chaplain and two other members to be appointed by the Master and Overseer. At least one member shall be a brother. It shall be their duty to visit all members who are sick, making them as comfortable as circumstances will permit, and shall have power to call upon other members of the Grange to assist when necessary.



## **ARTICLE V – BALLOTING**

Section 1. Balloting for candidates for membership can only be done at a regular meeting. When the Master instructs the Steward to prepare the paper ballots, he shall announce the name of the candidate to be balloted on.

Section 2. In classes of two or over, the first ballot may be cast for the whole group. If three or more negative votes appear, each candidate must be balloted on separately.

## **ARTICLE VI – AMENDMENTS**

These By-laws may be amended at any regular meeting of the Grange, provided that notice in writing has been given of the intention to amend at a previous meeting. A two-thirds majority of all present must vote in favor of such proposed amendment and the vote shall be taken by ayes or nays or by a division.

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